

BID EVALUATION COMMITTEE MINUTES OF MEETING HELD ON 13 MAY 2020 I.R.O EVALUATION OF BIDS FOR PROVISION OF LOT 1-5 FOR PURCHASE OF HARDWARE AND IT EQUIPMENT FOR AMIS COMPETENCY CENTER AND TENDER OPENED ON 11 MAY 2020 AT 1200 HOURS ISSUED ON 9 APRIL 2020 (REF: INVITATION FOR BIDS NO. 1062/Admin-III/CT/Tender/2019-20)

1. Bid Evaluation Committee under the Chairmanship of DAG Policy met on 13 May 2020 to review the bids (single-stage one envelope basis) for 5 Lots for Purchase of Hardware and IT Equipment for AMIS Competency Center. The single-stage one envelope tender was opened on 11 May 2020. Following two bidders (Attendance sheet of bidders -Flag A) participated in the tender opening:
 - i. Office Automation Group
 - ii. Mehar and Sons

2. Table-1 provides the list of intended Lot 1-5 items

Table 1: List of Goods and Related Services for the issued tender

Lot-1		
S. No	Name of item	Procurement Quantity
1	ACL Server	1
Lot-2		
S. No	Name of item	Procurement Quantity
1	Laptop	10
Lot-3		
S. No	Name of item	Procurement Quantity
1.	Printer	4
Lot-4		
S. No	Name of item	Procurement Quantity
1.	Photocopier	1
Lot 5		
S. No	Name of item	Procurement Quantity
1.	Higher-End printer	1

3. Bid-Evaluation Committee, in line with ITB 10.1 (h) of the bidding document scrutinized the documents provided by two participating bidders. Table-2 below provides the responsiveness of bidders against ITB 10.1 (h)

S. No	Qualification against ITB 10.1 (h)	M/s Office Automation Group	M/s Mehar & Sons
1	Pakistan Origin	See Page-36 of the bid Company Profile	See Page-08 of the bid Pakistan based
2	Goods from GoP recognized Countries (Diplomatic + Trade Relations)	Nil	Nil
3	GST/NTN	See page 38-40 of the bid 0721945-8 NTN 0391999965037 GST	See Page-7 of the bid NTN: 3469630-0 GCT; 3277876114592
4	Manufacturers Authorization for sale of products	See Page-42 of the bid Konica Minolta Business Solutions Middle East DMCC See Page-41 of the bid Pantum Guangdong Province, China	See Page-2 of the bid Dell Authorized dealer (a proper form of schedule 04 not provided)
5	Payment Terms	Nil	Nil
6	Liquidated Damages 0.05% of the bid price/week	Nil	Nil
7	Performance Security	Nil	
8	Warranty	See Page-53 of the bid One Year with Parts excluding consumables	No clear warranty mentioned
9	Financial Statement / Bank Statement One year	See Page 11 to 27 of the bid Financial Statement for Year ended June 2019	See page 1 of the bid FBR acknowledgement slip for IT return having net-assets value provided
10	Experience Existence for 03 years	See page 28-32 of the bid Customer Satisfactory Letters I. R.N Scanner & Digital Print House dated 22 Oct 2018 II. Provincial Election Commissioner Punjab dated 17 April 2019 III. Fauji Fertilizer dated 24 Nov 2017 IV. ZTBL dated 16 Nov 2017	See Page-06 of the bid Only provided a list of clients

11	Supply Capacity 05 Contracts in the last 03 Years		Nil
12	Black Listing	See Page-1 of the bid Non-black listing and non- litigation surety on stamp paper provided	See Page-8 of the bid Non-black listing and non-litigation surety on letterhead provided
13	Bid Validity 120 days from Bid opening	See Page-53 of the bid 120 Days from Quotation Delivery 6-8 Weeks	See Page-19 of the bid 120 Days for payment Delivery in 20 days
14	Availability of Consumables	Not mentioned	Not mentioned
15	Availability of maintenance resources	See Page-33 of the bid List of Technical Staff Provided	Nil

4. Bid-Evaluation Committee comments [in response to the bids] are as follows:

- i. **Lot-1 (ACL Server) = No Bid Received**
- ii. **Lot-2 (Laptop) only M/s Mehr & Sons offered price (Technical specifications attached)**

Sr. No	Description	Qty	Unit price	Total price
1	Laptop Dell XPS 15 7590	10	532,950	53,295,00

- iii. **Lot -3 Printer = Both Mehar and Sons and Office Automation Group submitted their bids and the comparative analysis of the bids is as follows:**

Name of firm	M/s Mehar & Sons	Office Automation Group
Description	Printer HP LJ M135W A4	Pantum M-6600NW
Qty	4	4
Unit price	31110	44600
Total price	124,440	178,400
Validity	120 days	120 days
Delivery	20 days	1-2 weeks after the purchase order
Warranty	Not mentioned	One year with parts excluding consumable
Country of origin	USA	Japan (Assembled in China)

