Office of the
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F.12/HRM/Trg/MissionAudit/2024/24 Islamabad, the **February 22 , 2024**

CIRCULAR

Subject: **EXAMINATION TO SELECT TEAMS FOR MISSION AUDIT ASSIGNMENT FOR AUDIT YEAR 2024-25**

The examination for selection of PA&AS and Departmental Cadre (DC) Officers for Foreign Mission Audit Assignment for the Audit Year 2024-25 in line with the Policy on Foreign Audit Assignment 2019 will be held on **07.03.2024 (Thursday).**

2. Duration of the examination will be two (02) hours, i.e. from 09:00 am to 11:00 am. The selection process carries 100 marks out of which written exam carries 60 % weightage. The breakup of written exam is based on the following three (03) modules alongwith weightage mentioned against each:

S.No.	Module	Weightage Allocation of Questions
1	Financial Management at Missions abroad Vol-I & II	50%
2	Financial Audit Manual (FAM)	30%
3	Audit and IT Skills/Abilities	20%

3. For appearing in the exam, following instructions are required to be followed strictly:

i. Arrive at the examination centre 30 minutes before the start of the examination.
ii. Bring nomination letter in original at the centre.
iii. Must only use answer sheets handed out at the examination venue.
iv. The paper must be written with a black or blue ballpoint pen.
v. Can exit from the examination centre, one hour after the examination has started.
vi. Acquaint yourself fully with course contents as stated at Para. 2 above

4. The candidates who will be short-listed to appear in the examination will be informed in due course of time alongwith information regarding examination center.

5. Cases of TA / DA may be dealt with at respective offices of the candidates as per rules.

(Nazar Muhammad Ranjha)
Director General (HRM)

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