

PIFRA

Project to Improve Financial Reporting and Auditing

MANUAL FOR MINISTRIES
(Finance Managers)

INDEX

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Overview (PIFRA & SAP)

PIFRA is determined to increase the accuracy, completeness, reliability, and timeliness of intra-year and year end Government financial reports in Pakistan at the national, provincial, and district levels.

This project directly supports the Government's commitment to improve public financial management, accountability, and transparency to facilitate public oversight and increase credibility in the international community. For more details visit http://www.pifra.gov.pk

SAP (Systems, Applications and Products) is an ERP Software System used by PIFRA:

- That integrates all facets of the organization, including activities such as budgeting, accounting, billing, customer service; financial reporting, inventory/asset control, bill tracking, human resources etc.

- SAP is user friendly software that integrates a wide range of financial components of Federal, Provincial and District Governments in Pakistan.

- Like every ERP soft ware, SAP is run on a coding structure. The Chart of Account (CoA) provides the coding structure for all types of transactions.

PIFRA SAP Competency Center Islamabad (FABS-core team) has developed the "Integrated Financial Management Information System (YPIFMIS) Report" on SAP System along with this manual to facilitate the finance managers with a decision support tool in a tabular, graphical and user friendly environment.

(Asif Usman Khan)
Project Director

PIFRA
Project to Improve Financial Reporting and Auditing

SAP Budget Execution Report

Integrated Financial Management Information System

(YPIFMIS)

User Manual

1. Business Process Overview:

The Finance Managers (Secretaries, Joint Secretaries, Additional Secretaries, Deputy Secretaries, etc) at ministries require fast, reliable and timely information of the spending of budget for current expenditures as well as development projects nationwide. Reporting assists managers in decision making and monitoring. Integrated Financial Management Information System (**YPIFMIS**) Report is a decision support tool that facilitates the finance managers to fulfill their financial information needs.

This Report is available in AGPR- Islamabad Server after the closing of civil account of every month by AGPR office 15th of every month for the previous month e.g. for civil account of March, the report will be available on 15th April).

The core qualities/characteristics of this report are:

1. The report provides Entity wise information i.e. Ministry, Division, Attach Department, DDO, Projects
2. and AGPR wise, District/ Profit center Wise Information with drill down reporting functionality.
3. Covers all aspects and dimensions of Chart of account (Entity, Fund, Function, Object, Projects etc)
4. Flexible active list viewer (ALV) functionality
5. Provides graphical user interface in forms of table and charts etc.
6. The report brings information from all or any of the selective AGPR circles/offices.
7. Fast execution time.
8. Various selection parameters w.r.t. input and output.
9. All flavors of budget (original budget, release budget, re-appropriations, supplementary, surrender, final budget)
10. Expenditure available on Month wise, Quarter Wise, Up-to-date, Progressive and with balance to final budget and release budget.
11. The report can be downloaded/converted into word, excel, web page and other formats.

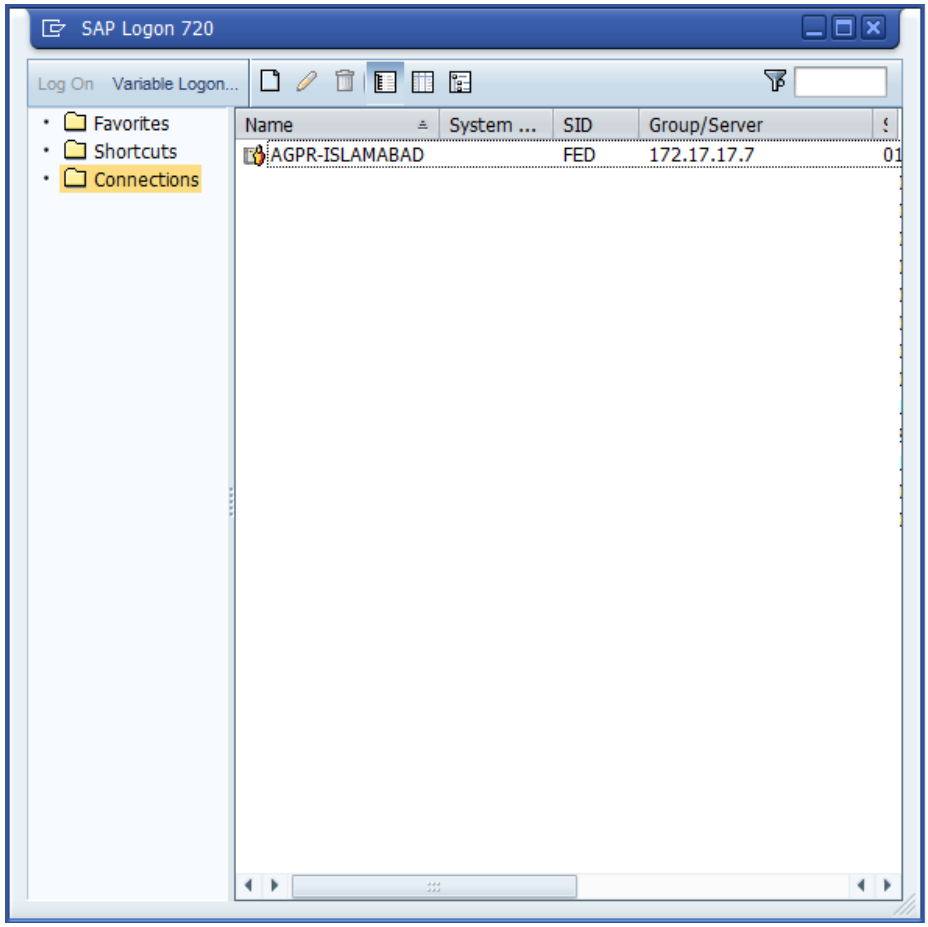
and many more …….

Process Steps:

(a) To use SAP System double click on the icon on your computer desktop screen

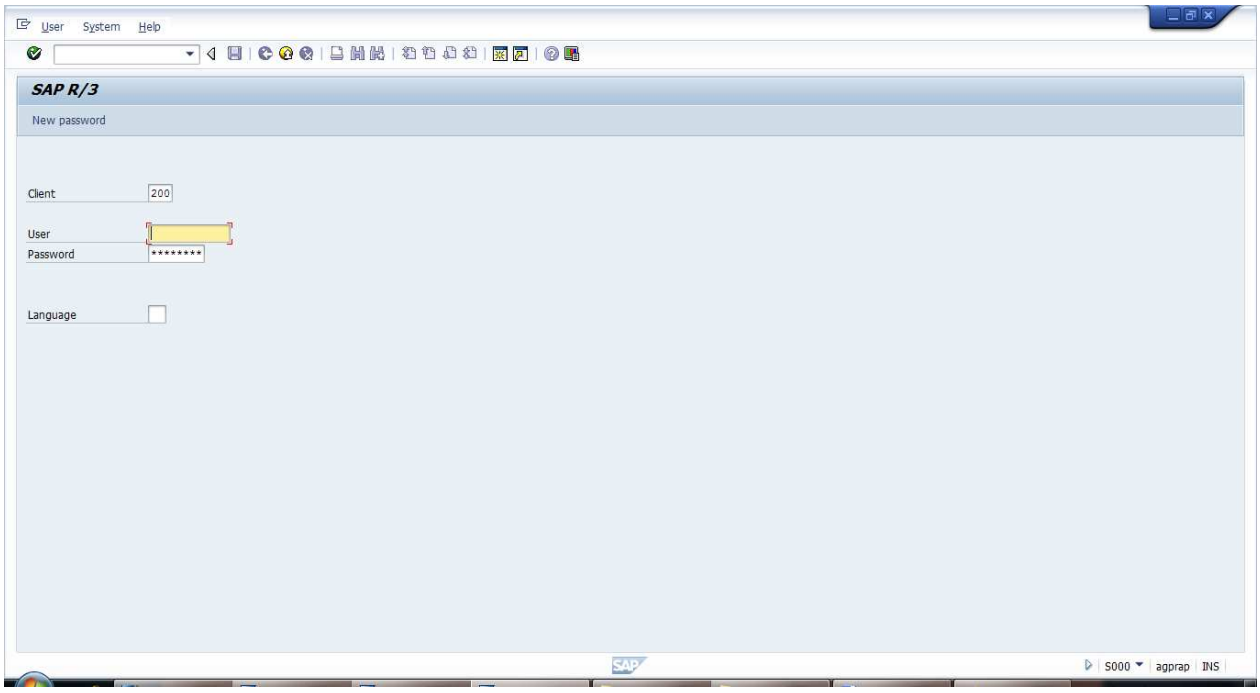


The following screen will appear:



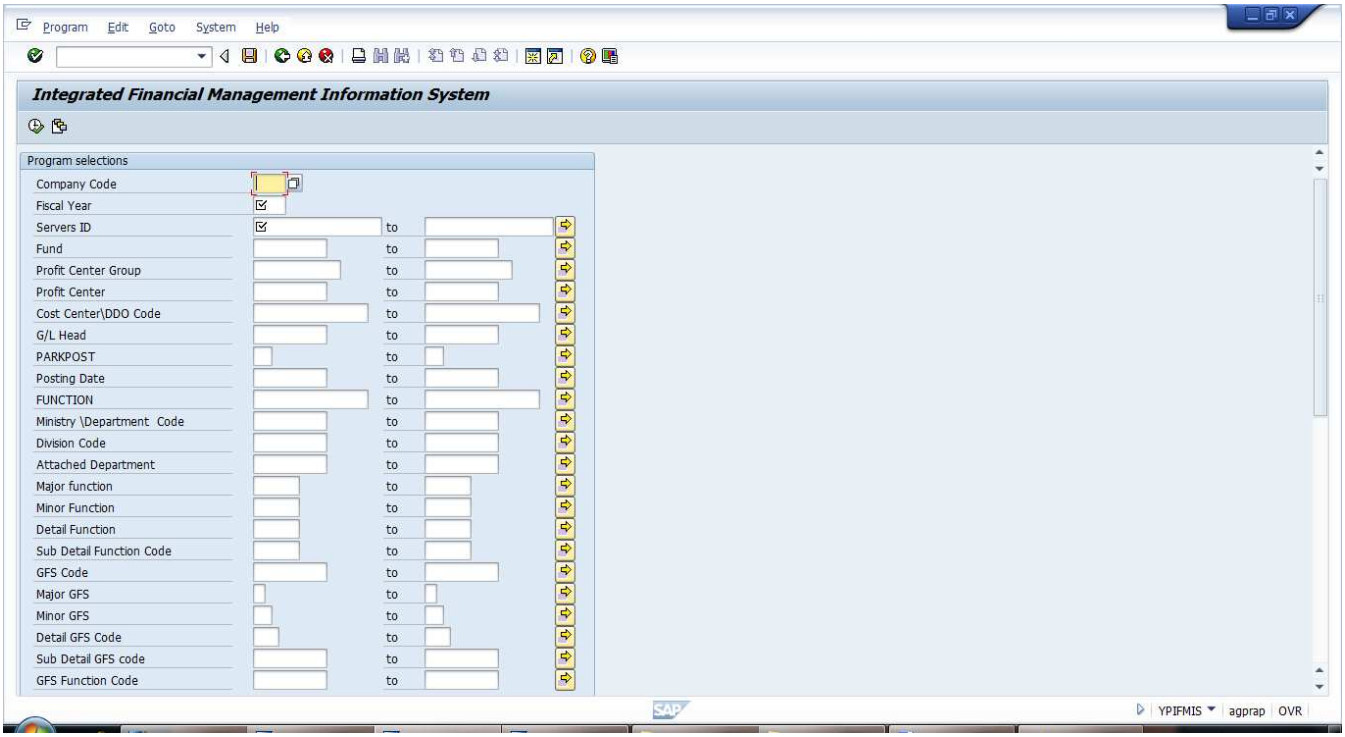
(b) Double click on "AGPR-Islamabad"

The following screen will appear:



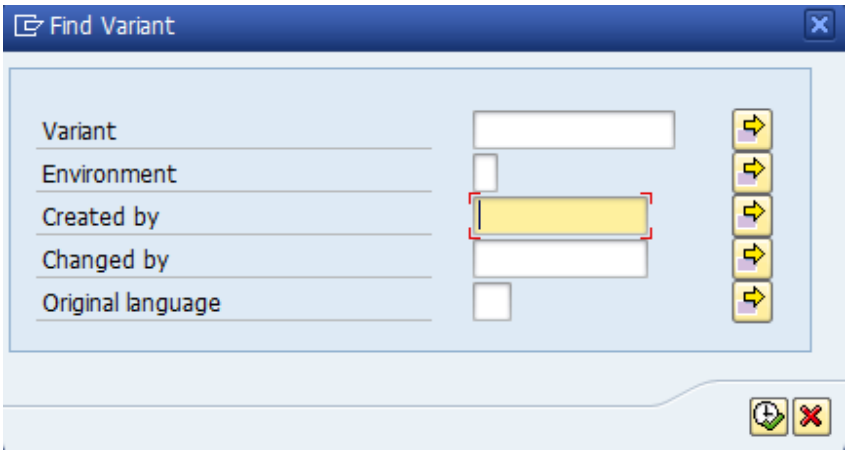
(c) Enter your user & password and press enter button

The following **Report** screen will appear:



(d) Click on the icon get variant on top on the report screen,

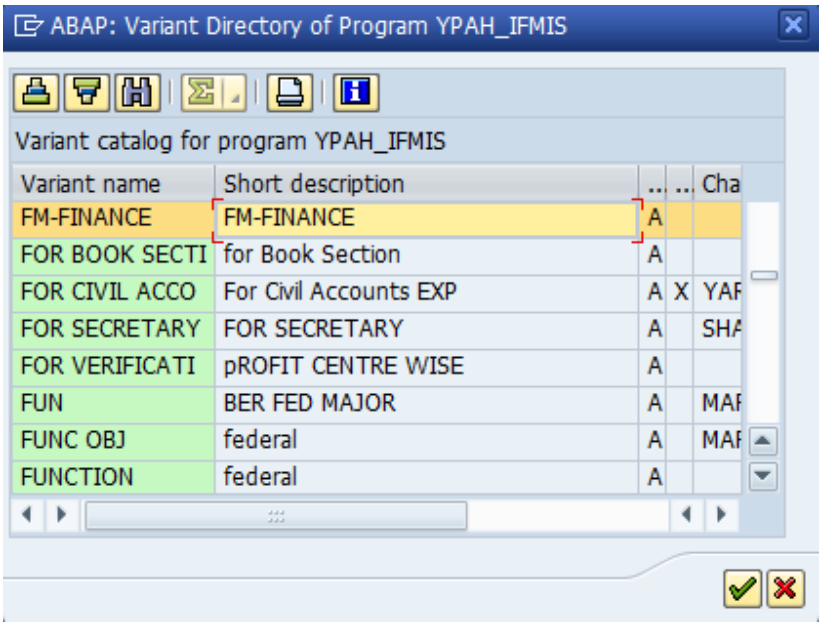
The following screen will appear:



Note:- The report input and output is taken while considering Ministry of Finance as a case study. Other Finance Mangers will get their respective variants.

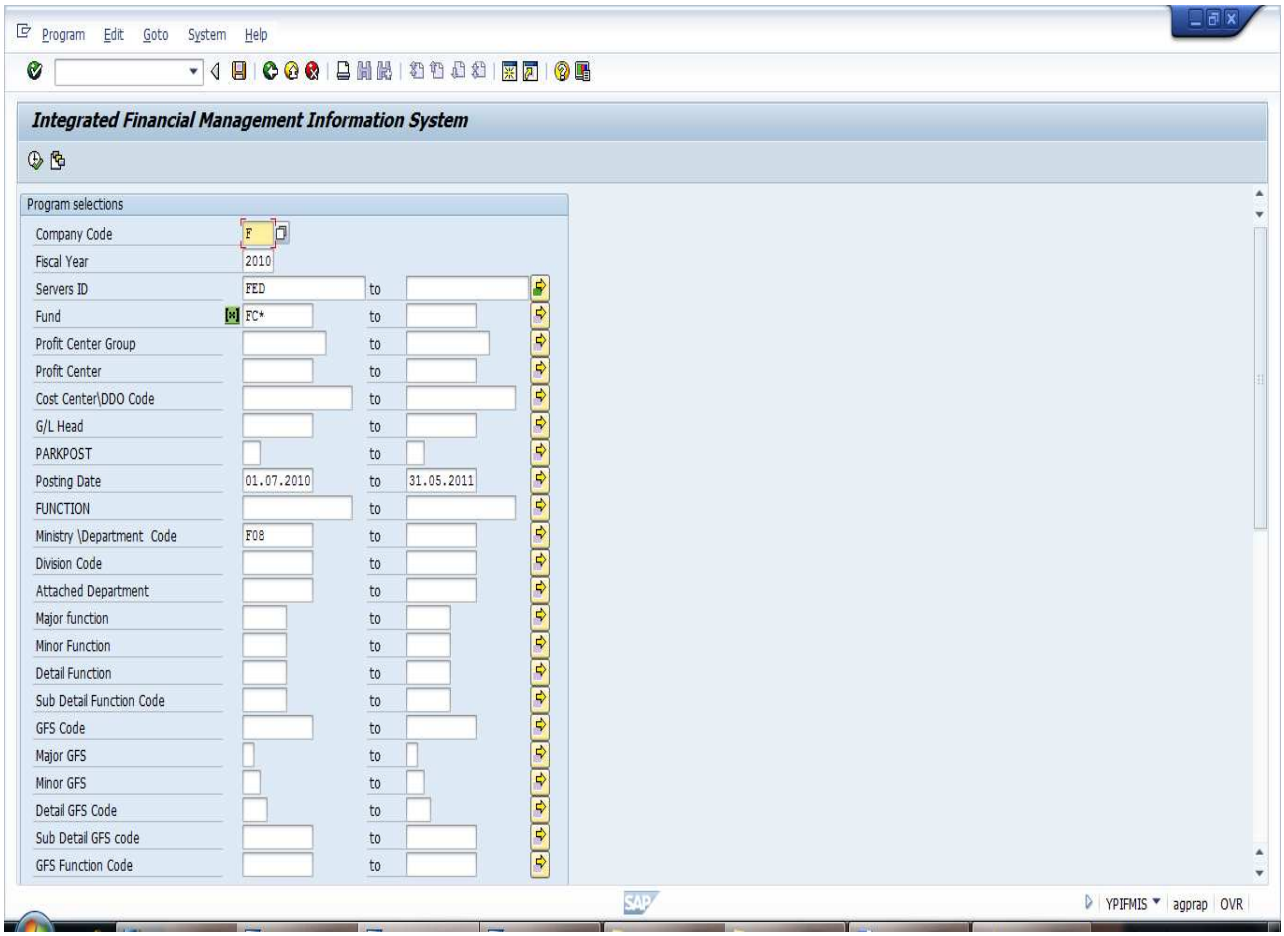
(e) Click on the icon execute on the find variant screen,

The following screen will appear:



(f) Double click on variant "FM-Finance".

The following screen will appear:

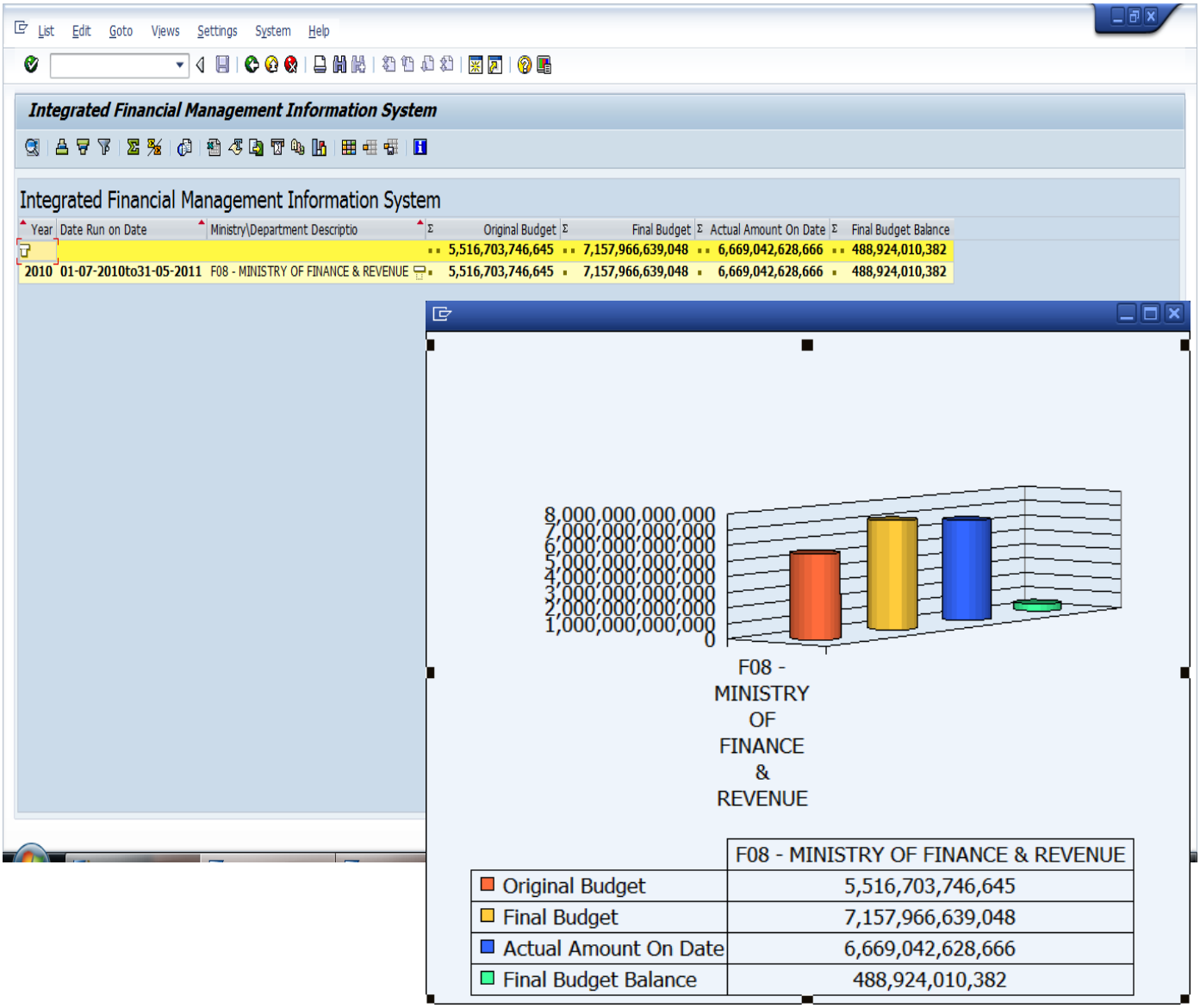


Note:- This report will be executed for from 01.07.2010 to 31.05.2011 i.e. civil account closed for/till May 2011. The report can be executed from 1st July of every financial year to the last date of required month.

(g) Click on the icon execute on the report screen,

The following screen will appear in a minute:

Report Layout (1) Ministry wise



This report layout (Ministry wise) is set as default i.e. whenever the report is executed same layout comes first. Click on the graph button to have graphical view of table.

User can choose various layouts of report by clicking on the icon "Select Layout"

Note:- Any changes made to this report by user will not harm any transaction data at all. So feel free to explore the menus and other options that user find in the report screen.

Click on the desired layout and the report will show data accordingly e.g. click on the layout "**Ministry cum Division wise**".

The following screen will appear:

Report Layout (2) Ministry cum Division wise



The following layouts are presently available on a single click in this report:

1. Ministry wise
2. Ministry cum Division wise
3. Ministry cum Division cum Attached Department wise
4. Ministry wise (Current & Development Budget)
5. Ministry cum Division wise (Current & Development Budget)
6. Ministry cum Division cum Attached Department wise (Current & Dev. Budget)
7. Ministry wise (Major Function Level)
8. Ministry cum Division wise (Major Function Level)
9. Ministry cum Division cum Attached Department wise (Major Function Level)
10. Ministry wise (Major Object Level)
11. Ministry cum Division wise (Major Object Level)
12. Ministry cum Division cum Attached Department wise (Major Object Level)
13. Ministry wise (Month wise Expenditure)
14. Ministry cum Division wise (Month wise Expenditure)
15. Ministry cum Division cum Attached Department wise (Month wise Expenditure)
16. Ministry (Quarter wise Expenditure)
17. Ministry cum Division cum Attached Department cum DDO wise (Current Budget)
18. Ministry cum Division cum Attached Department cum Project wise (Development Budget)
19. Ministry cum Division wise (Budget Activities i.e. re-appropriations, supplementary, surrender, releases etc)
20. Ministry wise (AGPR circle)

We can regenerate as many layouts as we require in YPIFMIS report from major level to detailed level of functions and objects. Furthermore, the report can be drill down from Ministry to DDO/ Project levels.

The graphical presentation of the above mentioned layouts is shown as follows:

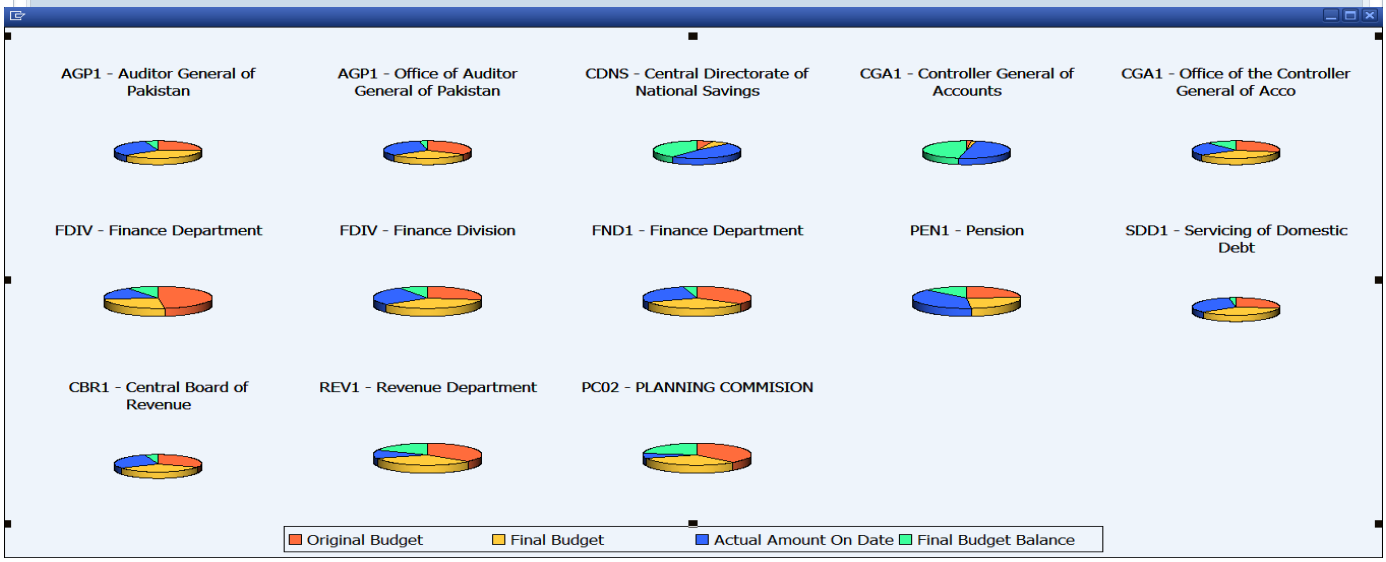
Report Layout (3) Ministry cum Division wise cum Attached Department

List Edit Goto Views Settings System Help

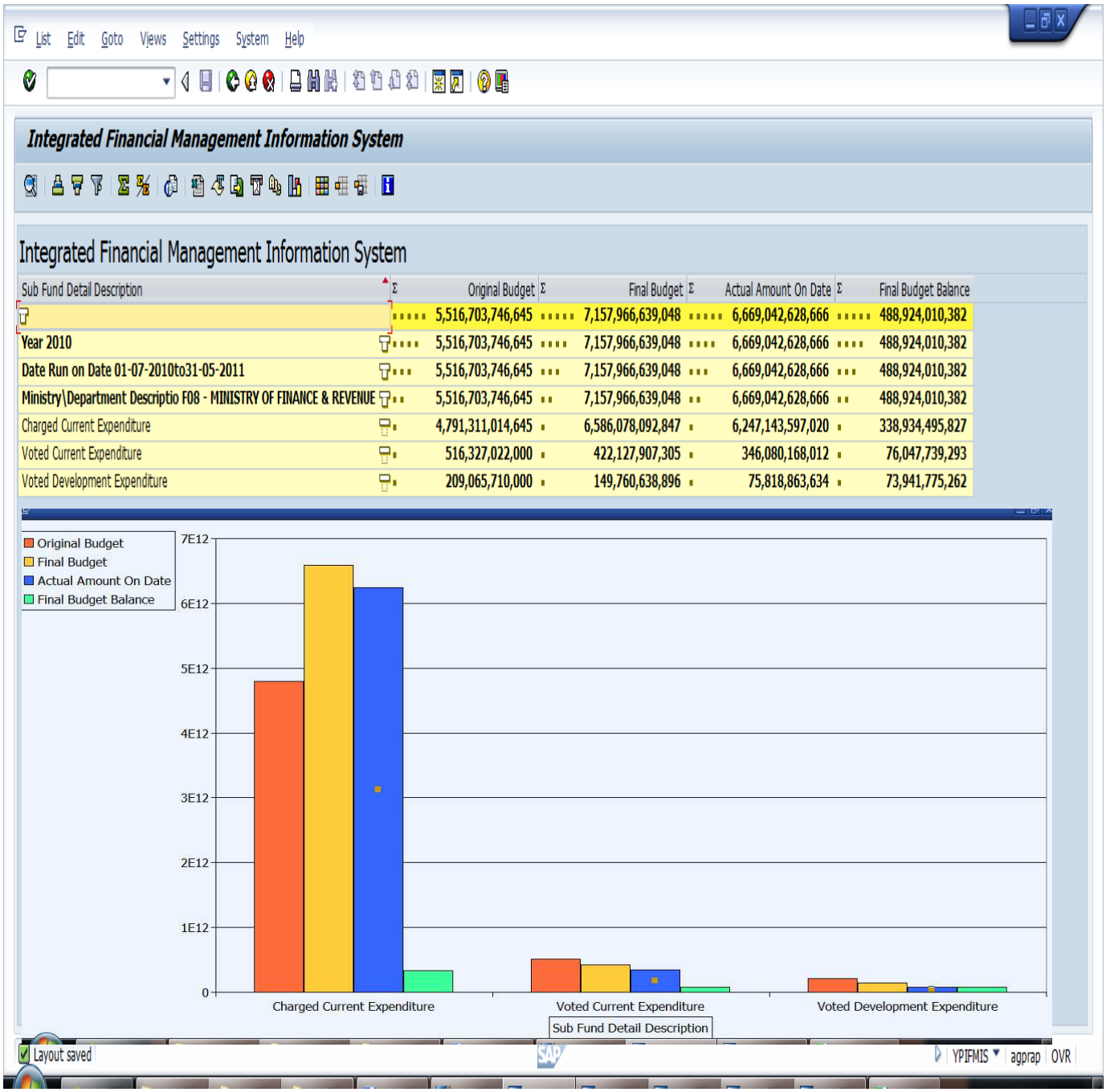
Integrated Financial Management Information System

Integrated Financial Management Information System

Attached Dept Description	Original Budget	Final Budget	Actual Amount On Date	Final Budget Balance
	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Year 2010	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Date Run on Date 01-07-2010to31-05-2011	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Division Description F081-Finance Division	5,494,329,777,645	7,136,994,796,291	6,656,052,254,245	480,942,542,046
AGP1 - Auditor General of Pakistan	965,192,217	1,415,932,373	1,227,775,077	188,157,296
AGP1 - Office of Auditor General of Pakistan	1,815,242,428	1,523,406,538	1,689,609,211	166,202,673-
CDNS - Central Directorate of National Savings	1,439,070,000	1,523,537,000	11,209,442,369	9,685,905,369-
CGA1 - Controller General of Accounts	4,938,650,000	5,291,778,507	124,833,942,730	119,542,164,223-
CGA1 - Office of the Controller General of Acco	558,978,000	697,102,980	476,482,613	220,620,367
FDIV - Finance Department	308,301,022,000	169,018,277,626	108,102,300,780	60,915,976,846
FDIV - Finance Division	48,003,854,000	62,162,054,262	47,471,851,528	14,690,202,734
FND1 - Finance Department	337,931,426,000	310,443,579,005	269,660,761,963	40,782,817,042
PEN1 - Pension	10,695,005,000	10,873,005,000	16,891,521,549	6,018,516,549-
SDD1 - Servicing of Domestic Debt	4,779,681,338,000	6,574,046,123,000	6,074,488,566,425	499,557,556,575
Division Description F082-Revenue Division	12,442,079,000	13,130,378,057	11,123,254,741	2,007,123,316
CBR1 - Central Board of Revenue	12,365,564,000	13,063,588,429	11,096,128,078	1,967,460,351
REV1 - Revenue Department	76,515,000	66,789,628	27,126,663	39,662,965
Division Description F083-PLANNING & DEVELOPME	9,931,890,000	7,841,464,700	1,867,119,680	5,974,345,020
PC02 - PLANNING COMMISION	9,931,890,000	7,841,464,700	1,867,119,680	5,974,345,020



Report Layout (4) MINISTRY WISE (Current & Development)



Sub Fund Detail Description	Original Budget	Final Budget	Actual Amount On Date	Final Budget Balance
	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Year 2010	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Date Run on Date 01-07-2010to31-05-2011	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Charged Current Expenditure	4,791,311,014,645	6,586,078,092,847	6,247,143,597,020	338,934,495,827
Voted Current Expenditure	516,327,022,000	422,127,907,305	346,080,168,012	76,047,739,293
Voted Development Expenditure	209,065,710,000	149,760,638,896	75,818,863,634	73,941,775,262

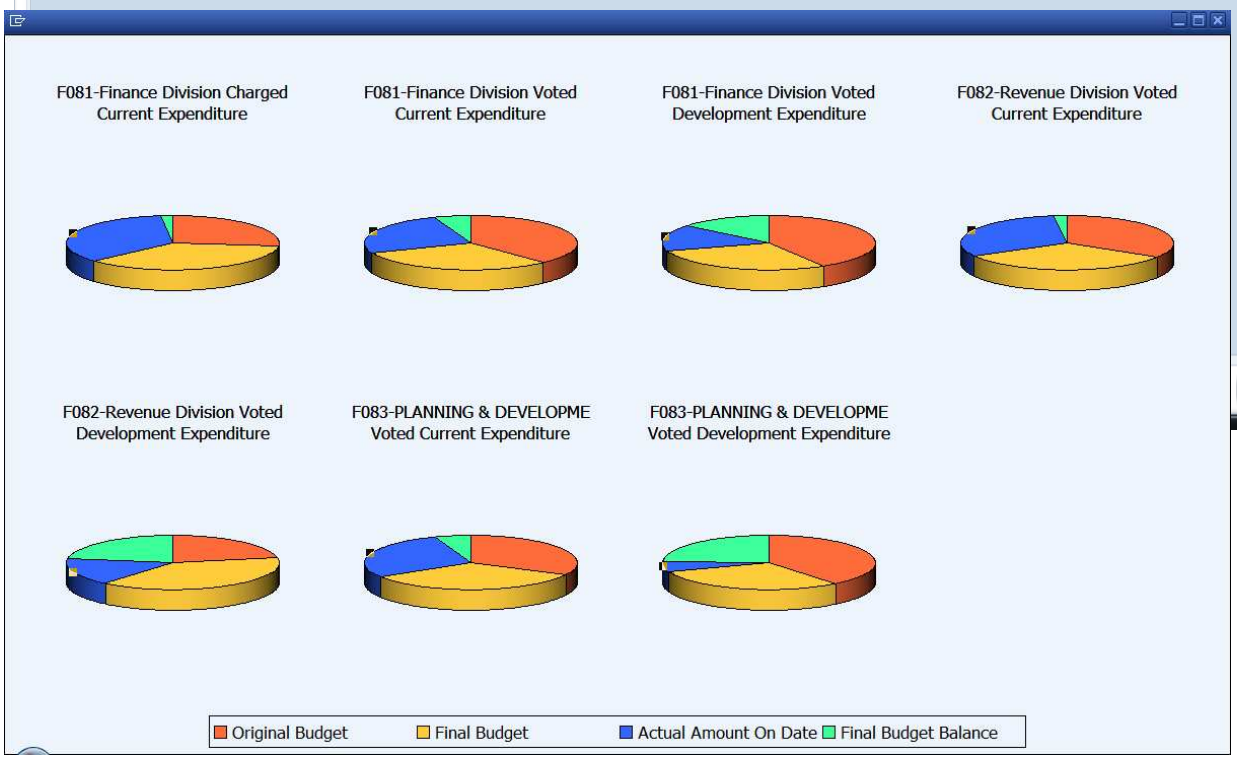
Report Layout (5) Ministry cum Division wise (Current & Development)

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Integrated Financial Management Information System

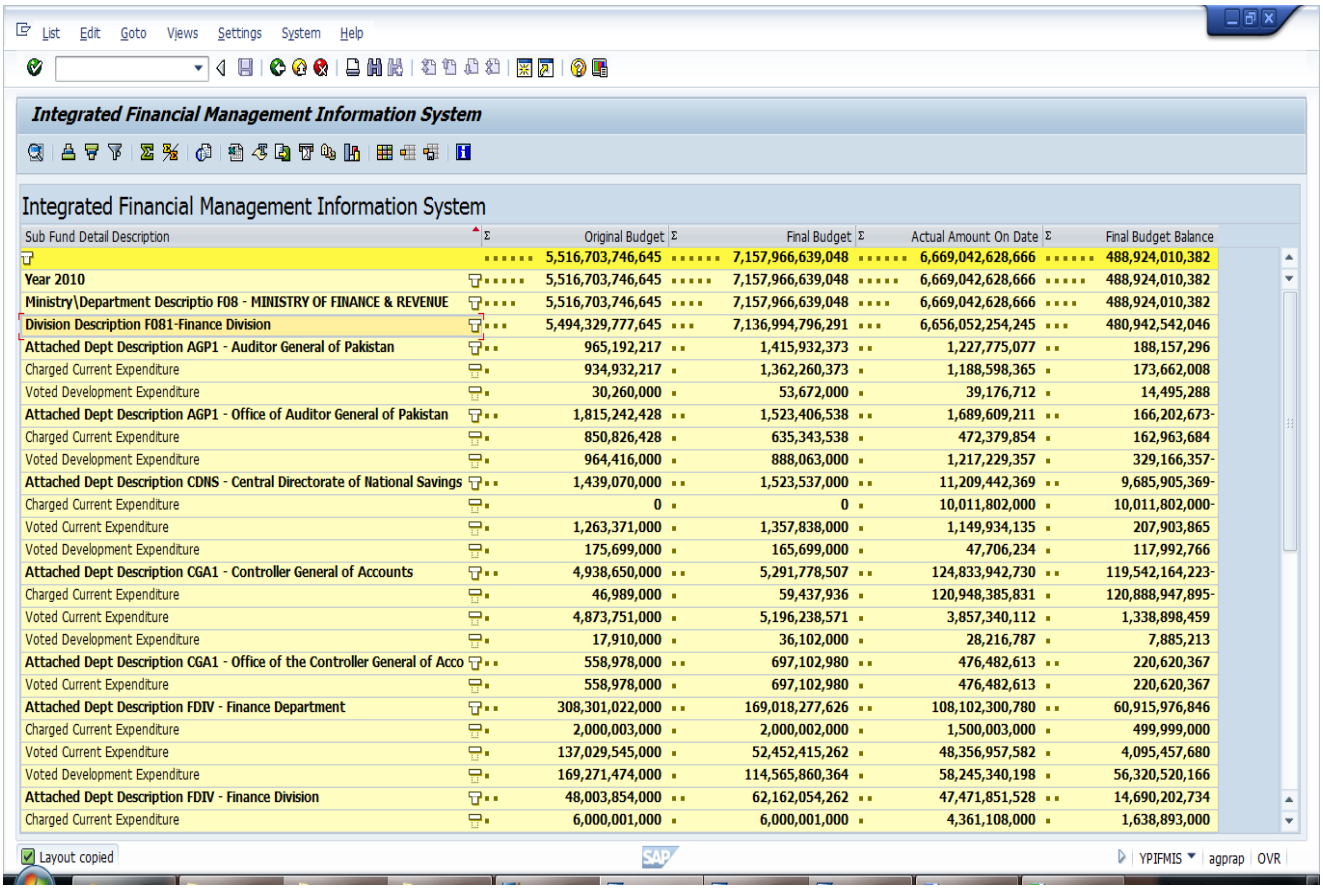
Integrated Financial Management Information System

Division Description	Sub Fund Detail Description	Original Budget	Final Budget	Actual Amount On Date	Final Budget Balance
		5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Year 2010		5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Date Run on Date 01-07-2010to31-05-2011		5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE		5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
F081-Finance Division		5,494,329,777,645	7,136,994,796,291	6,656,052,254,245	480,942,542,046
	Charged Current Expenditure	4,791,311,014,645	6,586,078,092,847	6,247,143,597,020	338,934,495,827
	Voted Current Expenditure	504,625,442,000	410,690,891,248	335,469,902,457	75,220,988,791
	Voted Development Expenditure	198,393,321,000	140,225,812,196	73,438,754,768	66,787,057,428
F082-Revenue Division		12,442,079,000	13,130,378,057	11,123,254,741	2,007,123,316
	Voted Current Expenditure	11,207,415,000	10,922,709,057	10,179,341,492	743,367,565
	Voted Development Expenditure	1,234,664,000	2,207,669,000	943,913,249	1,263,755,751
F083-PLANNING & DEVELO...		9,931,890,000	7,841,464,700	1,867,119,680	5,974,345,020
	Voted Current Expenditure	494,165,000	514,307,000	430,924,063	83,382,937
	Voted Development Expenditure	9,437,725,000	7,327,157,700	1,436,195,617	5,890,962,083



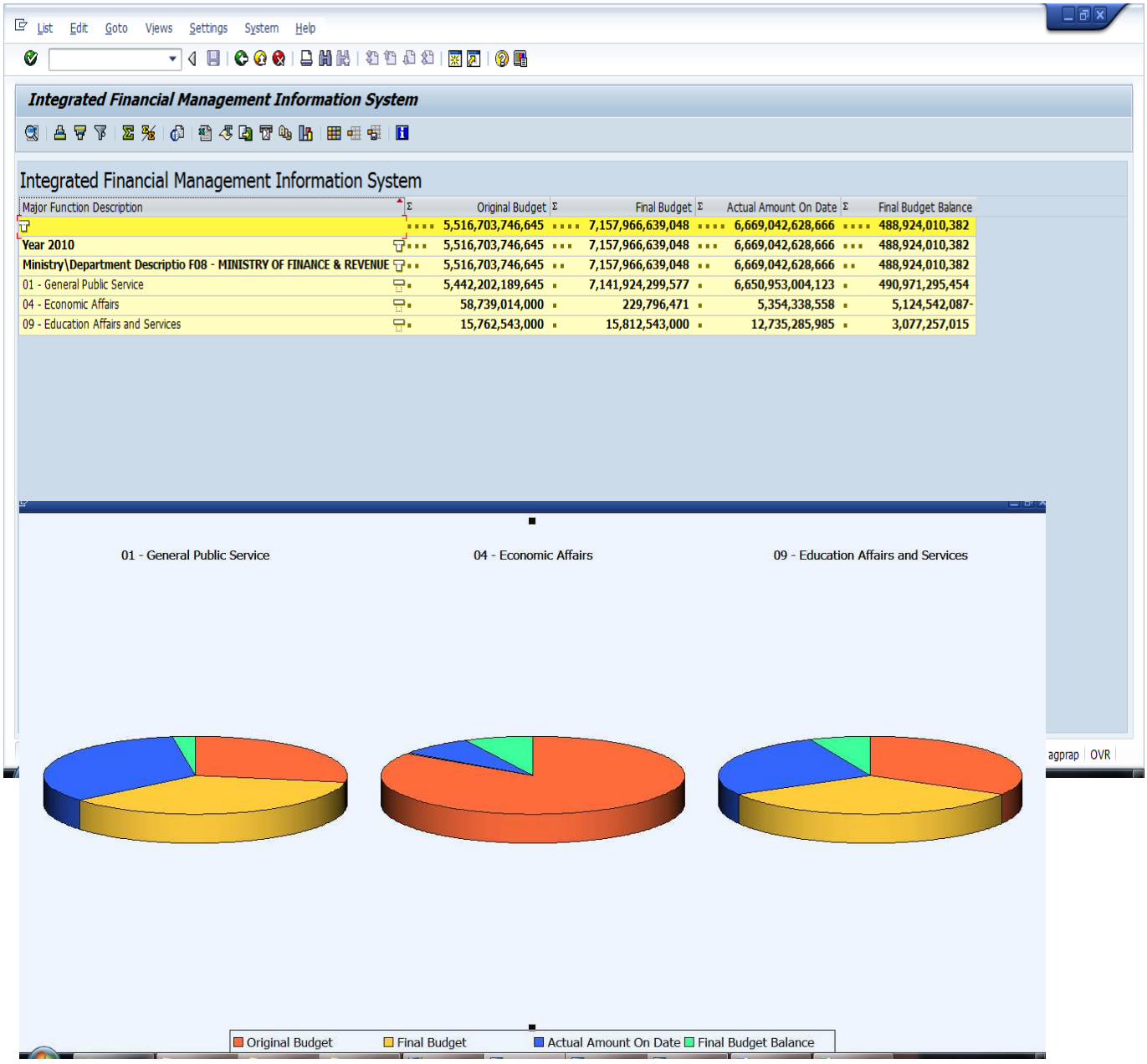
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Report Layout (6) Ministry cum Division cum Att. Dept. wise (Current & Development)



Sub Fund Detail Description	Original Budget	Final Budget	Actual Amount On Date	Final Budget Balance
	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Year 2010	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Division Description F081-Finance Division	5,494,329,777,645	7,136,994,796,291	6,656,052,254,245	480,942,542,046
Attached Dept Description AGP1 - Auditor General of Pakistan	965,192,217	1,415,932,373	1,227,775,077	188,157,296
Charged Current Expenditure	934,932,217	1,362,260,373	1,188,598,365	173,662,008
Voted Development Expenditure	30,260,000	53,672,000	39,176,712	14,495,288
Attached Dept Description AGP1 - Office of Auditor General of Pakistan	1,815,242,428	1,523,406,538	1,689,609,211	166,202,673-
Charged Current Expenditure	850,826,428	635,343,538	472,379,854	162,963,684
Voted Development Expenditure	964,416,000	888,063,000	1,217,229,357	329,166,357-
Attached Dept Description CDNS - Central Directorate of National Savings	1,439,070,000	1,523,537,000	11,209,442,369	9,685,905,369-
Charged Current Expenditure	0	0	10,011,802,000	10,011,802,000-
Voted Current Expenditure	1,263,371,000	1,357,838,000	1,149,934,135	207,903,865
Voted Development Expenditure	175,699,000	165,699,000	47,706,234	117,992,766
Attached Dept Description CGA1 - Controller General of Accounts	4,938,650,000	5,291,778,507	124,833,942,730	119,542,164,223-
Charged Current Expenditure	46,989,000	59,437,936	120,948,385,831	120,888,947,895-
Voted Current Expenditure	4,873,751,000	5,196,238,571	3,857,340,112	1,338,898,459
Voted Development Expenditure	17,910,000	36,102,000	28,216,787	7,885,213
Attached Dept Description CGA1 - Office of the Controller General of Acco	558,978,000	697,102,980	476,482,613	220,620,367
Voted Current Expenditure	558,978,000	697,102,980	476,482,613	220,620,367
Attached Dept Description FDIV - Finance Department	308,301,022,000	169,018,277,626	108,102,300,780	60,915,976,846
Charged Current Expenditure	2,000,003,000	2,000,002,000	1,500,003,000	499,999,000
Voted Current Expenditure	137,029,545,000	52,452,415,262	48,356,957,582	4,095,457,680
Voted Development Expenditure	169,271,474,000	114,565,860,364	58,245,340,198	56,320,520,166
Attached Dept Description FDIV - Finance Division	48,003,854,000	62,162,054,262	47,471,851,528	14,690,202,734
Charged Current Expenditure	6,000,001,000	6,000,001,000	4,361,108,000	1,638,893,000

Report Layout (7) Ministry wise (Major Functions)



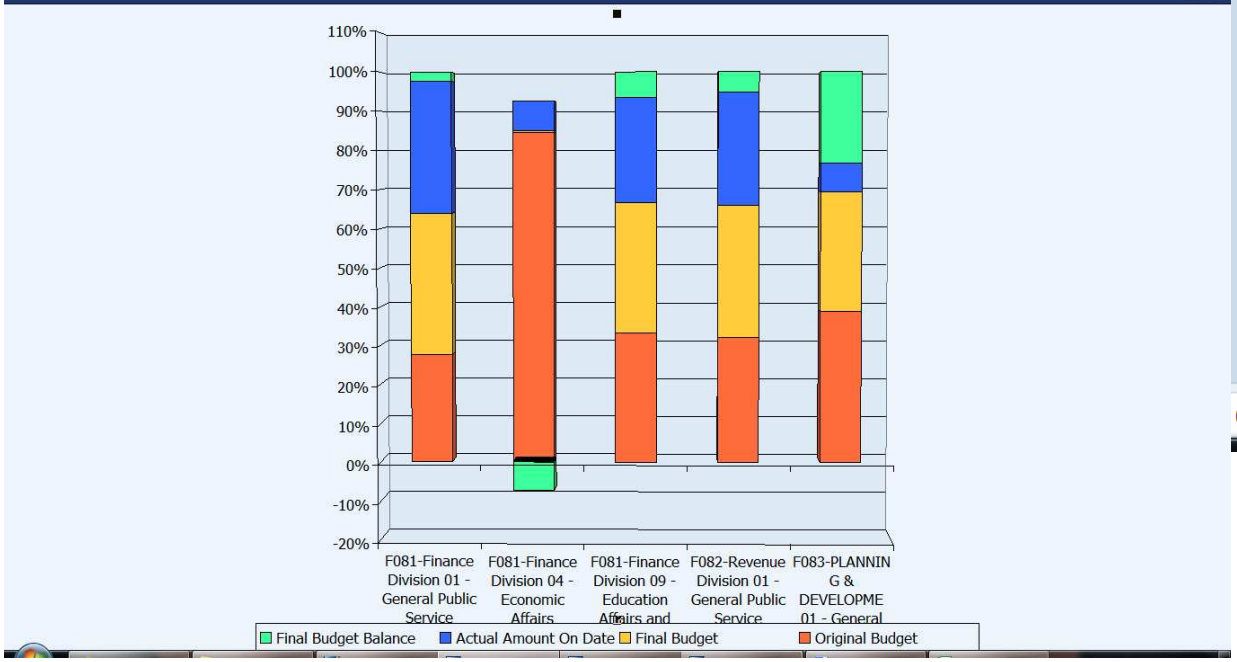
Report Layout (8) Ministry wise cum Division wise (Major Functions)

List Edit Goto Views Settings System Help

Integrated Financial Management Information System

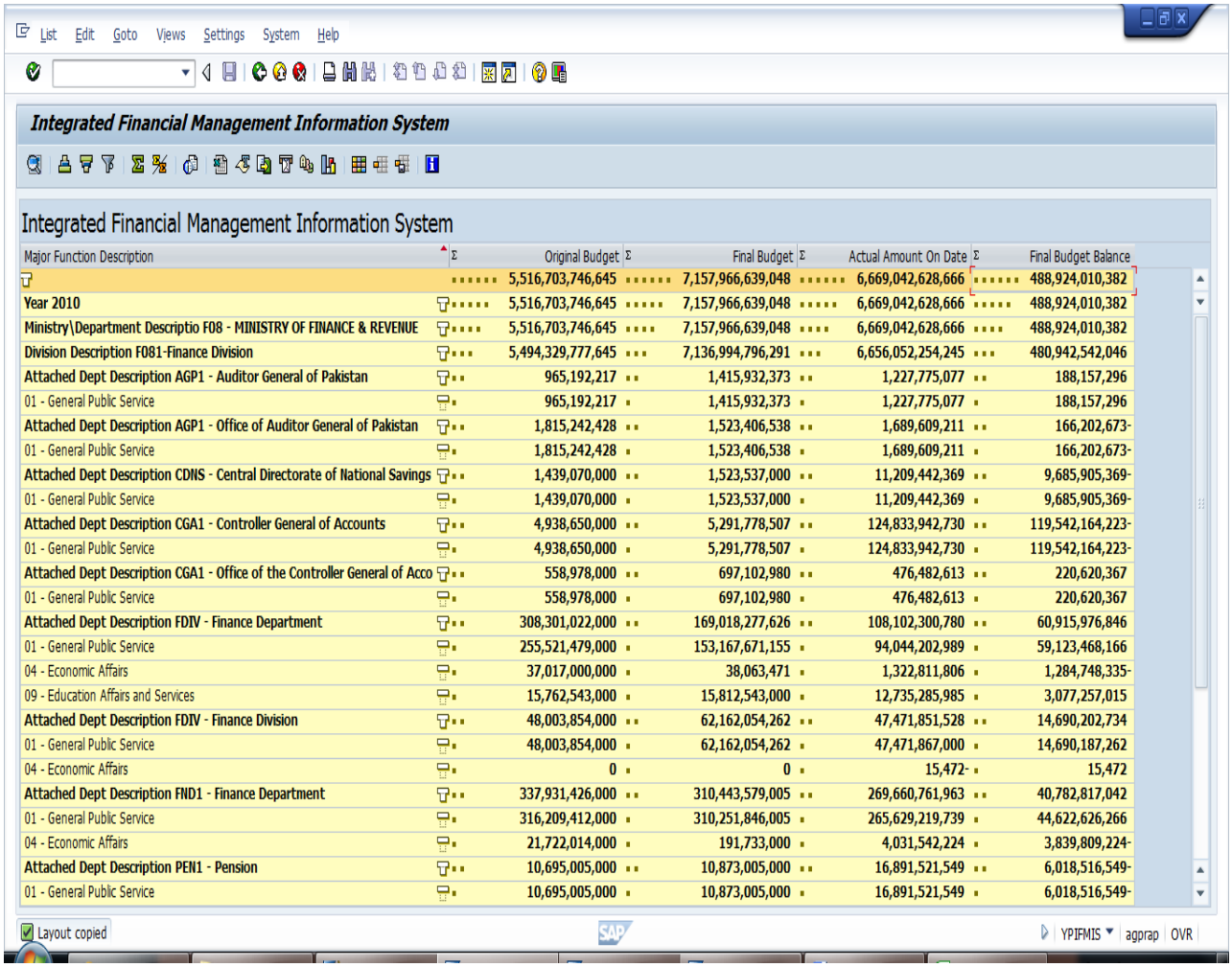
Integrated Financial Management Information System

Division Description	Major Function Description	Original Budget	Final Budget	Actual Amount On Date	Final Budget Balance
		5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Year 2010		5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE		5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
F081-Finance Division		5,494,329,777,645	7,136,994,796,291	6,656,052,254,245	480,942,542,046
	01 - General Public Service	5,419,828,220,645	7,120,952,456,820	6,637,962,629,702	482,989,827,118
	04 - Economic Affairs	58,739,014,000	229,796,471	5,354,338,558	5,124,542,087-
	09 - Education Affairs and Services	15,762,543,000	15,812,543,000	12,735,285,985	3,077,257,015
F082-Revenue Division		12,442,079,000	13,130,378,057	11,123,254,741	2,007,123,316
	01 - General Public Service	12,442,079,000	13,130,378,057	11,123,254,741	2,007,123,316
F083-PLANNING & DEVELOPME		9,931,890,000	7,841,464,700	1,867,119,680	5,974,345,020
	01 - General Public Service	9,931,890,000	7,841,464,700	1,867,119,680	5,974,345,020



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Report Layout (9) Ministry wise cum Division cum Att. Dept. wise (Major Functions)



List Edit Goto Views Settings System Help

Integrated Financial Management Information System

Integrated Financial Management Information System

Major Function Description	Original Budget	Final Budget	Actual Amount On Date	Final Budget Balance
	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Year 2010	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Division Description F081-Finance Division	5,494,329,777,645	7,136,994,796,291	6,656,052,254,245	480,942,542,046
Attached Dept Description AGP1 - Auditor General of Pakistan	965,192,217	1,415,932,373	1,227,775,077	188,157,296
01 - General Public Service	965,192,217	1,415,932,373	1,227,775,077	188,157,296
Attached Dept Description AGP1 - Office of Auditor General of Pakistan	1,815,242,428	1,523,406,538	1,689,609,211	166,202,673-
01 - General Public Service	1,815,242,428	1,523,406,538	1,689,609,211	166,202,673-
Attached Dept Description CDNS - Central Directorate of National Savings	1,439,070,000	1,523,537,000	11,209,442,369	9,685,905,369-
01 - General Public Service	1,439,070,000	1,523,537,000	11,209,442,369	9,685,905,369-
Attached Dept Description CGA1 - Controller General of Accounts	4,938,650,000	5,291,778,507	124,833,942,730	119,542,164,223-
01 - General Public Service	4,938,650,000	5,291,778,507	124,833,942,730	119,542,164,223-
Attached Dept Description CGA1 - Office of the Controller General of Acco	558,978,000	697,102,980	476,482,613	220,620,367
01 - General Public Service	558,978,000	697,102,980	476,482,613	220,620,367
Attached Dept Description FDIV - Finance Department	308,301,022,000	169,018,277,626	108,102,300,780	60,915,976,846
01 - General Public Service	255,521,479,000	153,167,671,155	94,044,202,989	59,123,468,166
04 - Economic Affairs	37,017,000,000	38,063,471	1,322,811,806	1,284,748,335-
09 - Education Affairs and Services	15,762,543,000	15,812,543,000	12,735,285,985	3,077,257,015
Attached Dept Description FDIV - Finance Division	48,003,854,000	62,162,054,262	47,471,851,528	14,690,202,734
01 - General Public Service	48,003,854,000	62,162,054,262	47,471,867,000	14,690,187,262
04 - Economic Affairs	0	0	15,472-	15,472
Attached Dept Description FND1 - Finance Department	337,931,426,000	310,443,579,005	269,660,761,963	40,782,817,042
01 - General Public Service	316,209,412,000	310,251,846,005	265,629,219,739	44,622,626,266
04 - Economic Affairs	21,722,014,000	191,733,000	4,031,542,224	3,839,809,224-
Attached Dept Description PEN1 - Pension	10,695,005,000	10,873,005,000	16,891,521,549	6,018,516,549-
01 - General Public Service	10,695,005,000	10,873,005,000	16,891,521,549	6,018,516,549-

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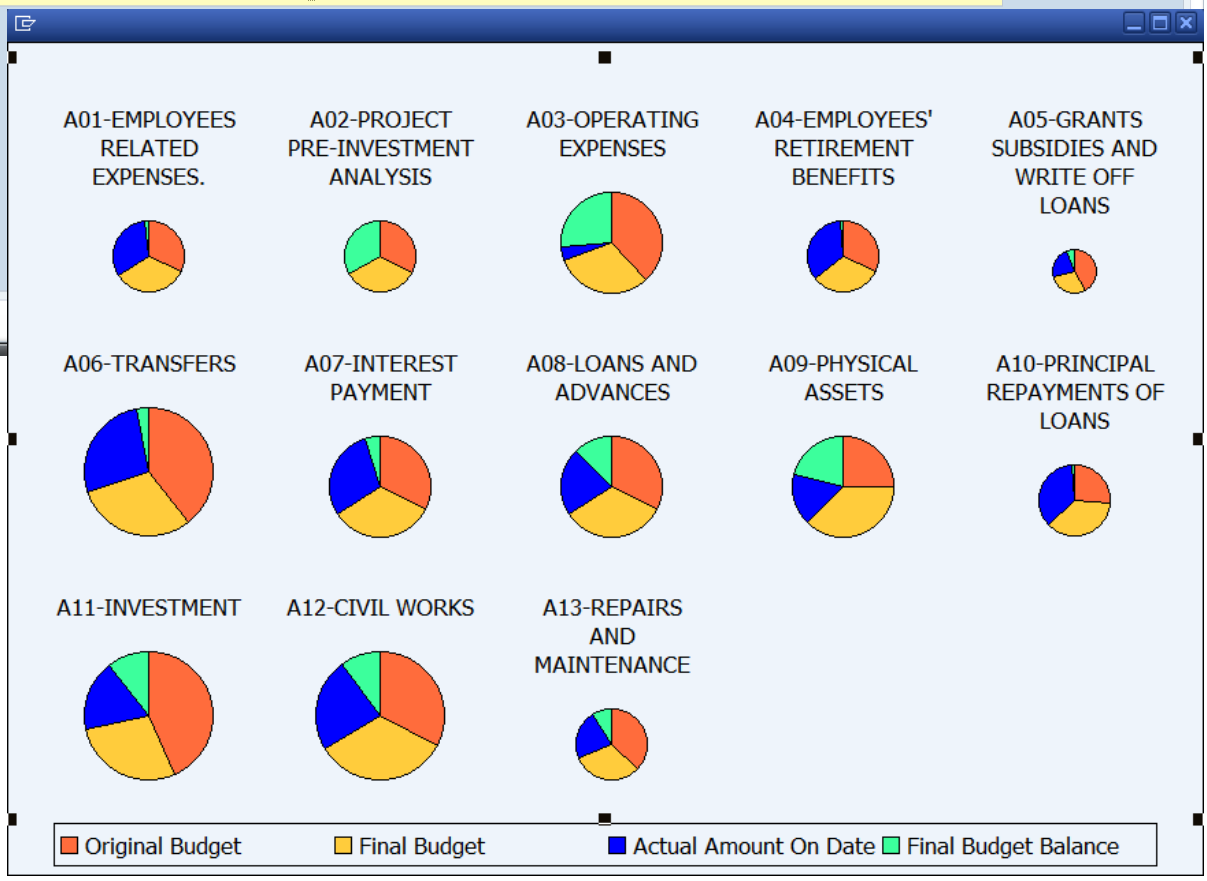
Report Layout (10) Ministry wise- Major Object

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Integrated Financial Management Information System

Integrated Financial Management Information System

Major Object Description	Original Budget	Final Budget	Actual Amount On Date	Final Budget Balance
	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Year 2010	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
A01-EMPLOYEES RELATED EXPENSES.	12,883,505,000	13,769,817,767	13,036,281,127	733,536,640
A02-PROJECT PRE-INVESTMENT ANALYSIS	10,002,000	10,202,000	0	10,202,000
A03-OPERATING EXPENSES	71,456,781,645	57,828,509,239	8,368,917,870	49,459,591,369
A04-EMPLOYEES' RETIREMENT BENEFITS	90,723,677,000	92,731,854,739	97,019,471,348	4,287,616,609-
A05-GRANTS SUBSIDIES AND WRITE OFF LOANS	464,135,806,000	328,052,469,722	253,338,201,771	74,714,267,951
A06-TRANSFERS	4,414,647,000	3,389,655,243	3,044,701,104	344,954,139
A07-INTEREST PAYMENT	621,759,230,000	653,628,296,000	561,397,801,468	92,230,494,532
A08-LOANS AND ADVANCES	62,902,586,000	66,727,530,000	42,275,759,325	24,451,770,675
A09-PHYSICAL ASSETS	1,024,747,000	1,533,803,471	675,413,695	858,389,776
A10-PRINCIPAL REPAYMENTS OF LOANS	4,157,922,108,000	5,920,417,827,000	5,677,180,529,596	243,237,297,404
A11-INVESTMENT	27,688,920,000	18,105,515,798	11,461,088,797	6,644,427,001
A12-CIVIL WORKS	1,505,527,000	1,539,103,000	1,076,269,667	462,833,333
A13-REPAIRS AND MAINTENANCE	276,210,000	232,055,069	168,192,898	63,862,171

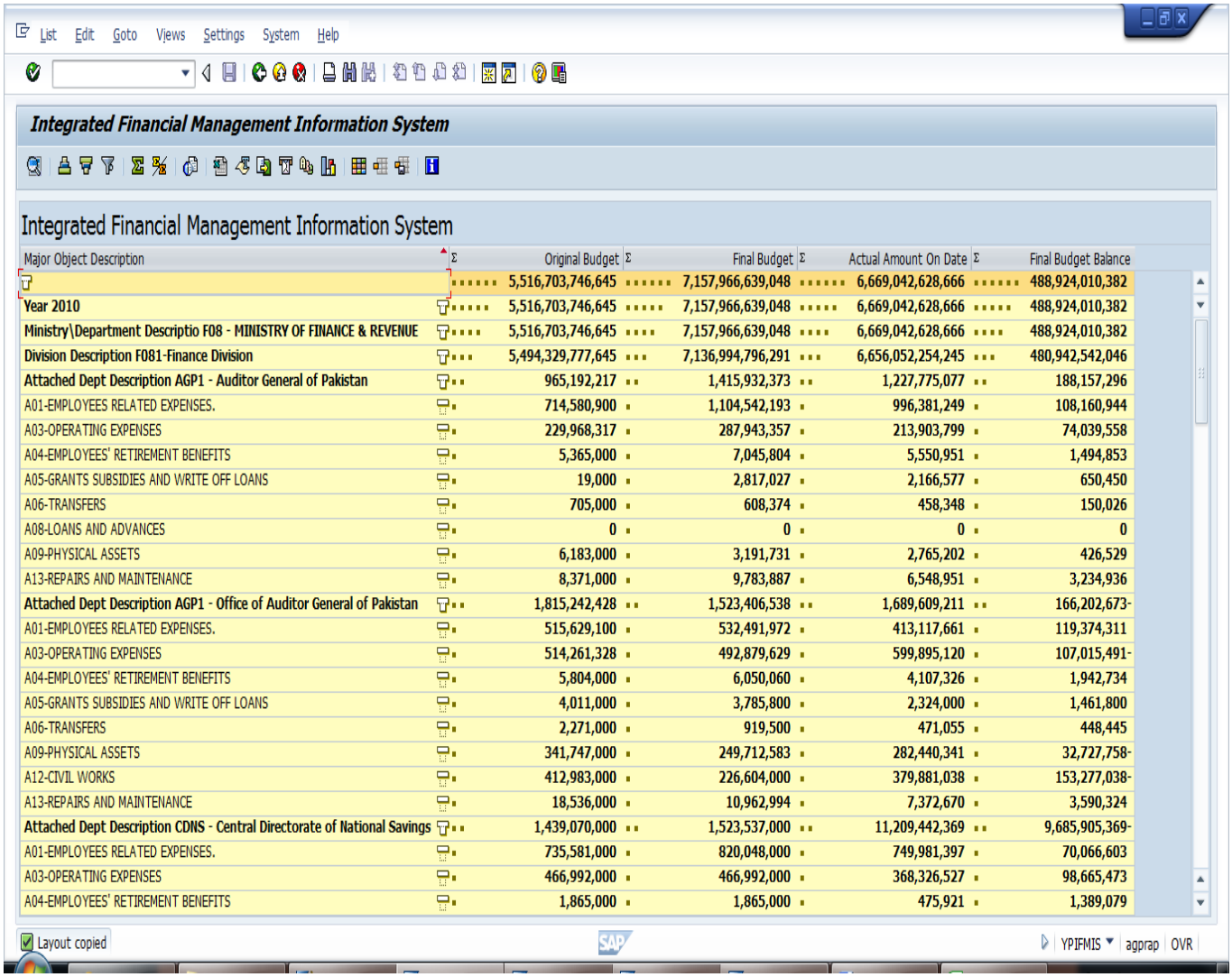


Report Layout (11) Ministry cum Division wise- Major Object



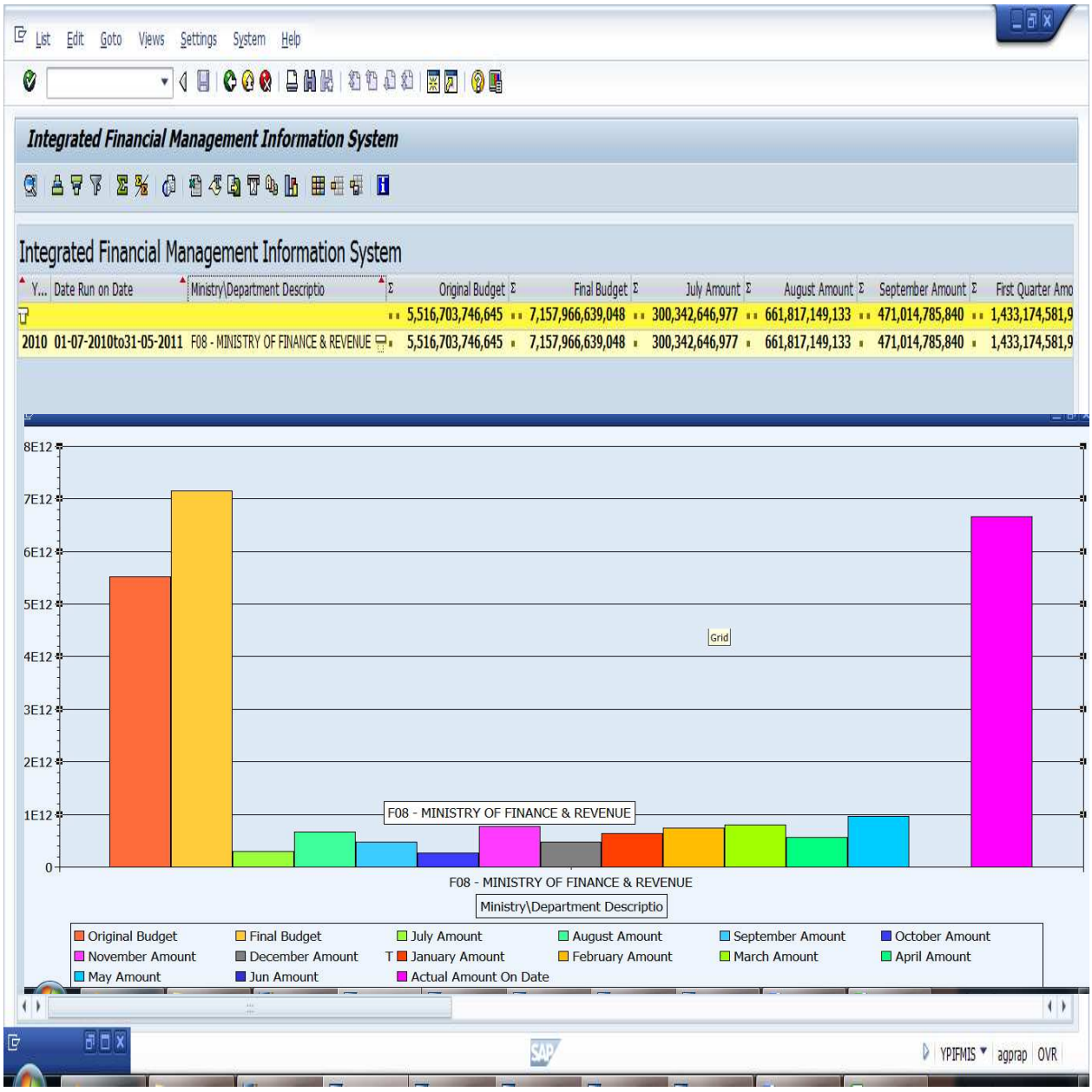
Division Description	Major Object Description	Original Budget	Final Budget	Actual Amount On Date	Final Budget Balance
		5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Year 2010		5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE		5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
F081-Finance Division		5,494,329,777,645	7,136,994,796,291	6,656,052,254,245	480,942,542,046
	A01-EMPLOYEES RELATED EXPENSES.	4,559,830,000	5,499,420,416	4,672,566,886	826,853,530
	A02-PROJECT PRE-INVESTMENT ANALYSIS	10,000,000	10,000,000	0	10,000,000
	A03-OPERATING EXPENSES	59,447,946,645	48,439,543,763	5,058,318,166	43,381,225,597
	A04-EMPLOYEES' RETIREMENT BENEFITS	90,702,965,000	92,712,463,032	97,007,905,058	4,295,442,026-
	A05-GRANTS SUBSIDIES AND WRITE OFF LOANS	464,021,614,000	327,508,216,494	253,215,022,542	74,293,193,952
	A06-TRANSFERS	4,280,504,000	3,225,915,874	3,024,292,882	201,622,992
	A07-INTEREST PAYMENT	621,759,230,000	653,628,296,000	561,397,801,468	92,230,494,532
	A08-LOANS AND ADVANCES	62,902,586,000	66,727,530,000	42,274,297,221	24,453,232,779
	A09-PHYSICAL ASSETS	547,866,000	430,945,015	340,136,788	90,808,227
	A10-PRINCIPAL REPAYMENTS OF LOANS	4,157,922,108,000	5,920,417,827,000	5,677,180,529,596	243,237,297,404
	A11-INVESTMENT	27,688,920,000	18,105,515,798	11,461,088,797	6,644,427,001
	A12-CIVIL WORKS	412,983,000	226,604,000	379,881,038	153,277,038-
	A13-REPAIRS AND MAINTENANCE	73,225,000	62,518,899	40,413,803	22,105,096
F082-Revenue Division		12,442,079,000	13,130,378,057	11,123,254,741	2,007,123,316
	A01-EMPLOYEES RELATED EXPENSES.	7,949,187,000	7,868,088,651	7,998,433,146	130,344,495-
	A03-OPERATING EXPENSES	2,850,570,000	2,773,691,976	2,043,648,792	730,043,184
	A04-EMPLOYEES' RETIREMENT BENEFITS	15,685,000	15,274,707	10,390,926	4,883,781
	A05-GRANTS SUBSIDIES AND WRITE OFF LOANS	28,939,000	43,310,228	32,296,205	11,014,023
	A06-TRANSFERS	130,295,000	158,507,869	17,074,998	141,432,871
	A08-LOANS AND ADVANCES	0	0	1,462,104	1,462,104-
	A09-PHYSICAL ASSETS	421,775,000	1,045,573,456	317,200,871	728,372,585
	A12-CIVIL WORKS	853,425,000	1,067,625,000	581,381,387	486,243,613

Report Layout (12) Ministry cum Division cum Att. Dept wise- Major Object

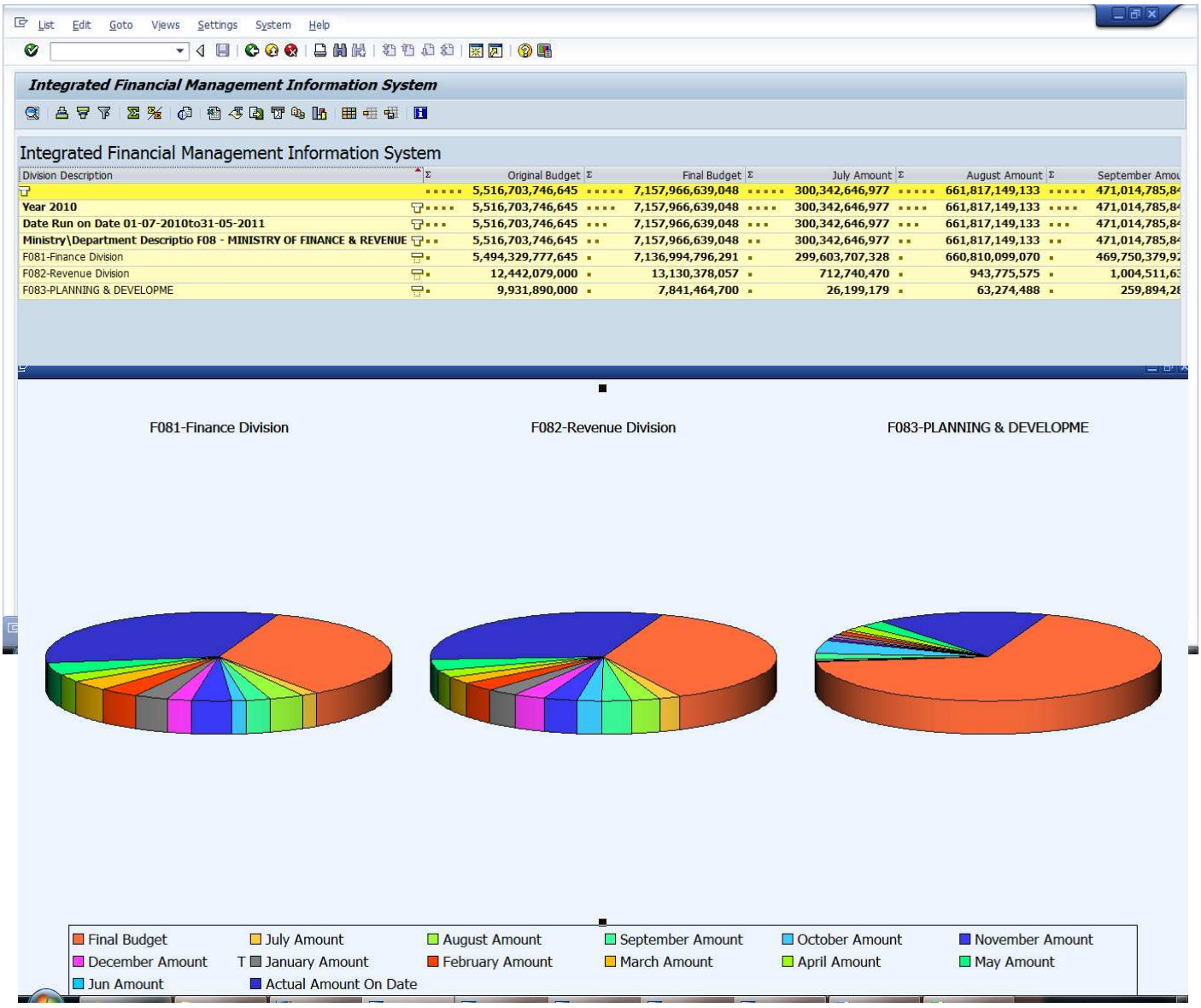


Major Object Description	Original Budget	Final Budget	Actual Amount On Date	Final Budget Balance
	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Year 2010	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE	5,516,703,746,645	7,157,966,639,048	6,669,042,628,666	488,924,010,382
Division Description F081-Finance Division	5,494,329,777,645	7,136,994,796,291	6,656,052,254,245	480,942,542,046
Attached Dept Description AGP1 - Auditor General of Pakistan	965,192,217	1,415,932,373	1,227,775,077	188,157,296
A01-EMPLOYEES RELATED EXPENSES.	714,580,900	1,104,542,193	996,381,249	108,160,944
A03-OPERATING EXPENSES	229,968,317	287,943,357	213,903,799	74,039,558
A04-EMPLOYEES' RETIREMENT BENEFITS	5,365,000	7,045,804	5,550,951	1,494,853
A05-GRANTS SUBSIDIES AND WRITE OFF LOANS	19,000	2,817,027	2,166,577	650,450
A06-TRANSFERS	705,000	608,374	458,348	150,026
A08-LOANS AND ADVANCES	0	0	0	0
A09-PHYSICAL ASSETS	6,183,000	3,191,731	2,765,202	426,529
A13-REPAIRS AND MAINTENANCE	8,371,000	9,783,887	6,548,951	3,234,936
Attached Dept Description AGP1 - Office of Auditor General of Pakistan	1,815,242,428	1,523,406,538	1,689,609,211	166,202,673-
A01-EMPLOYEES RELATED EXPENSES.	515,629,100	532,491,972	413,117,661	119,374,311
A03-OPERATING EXPENSES	514,261,328	492,879,629	599,895,120	107,015,491-
A04-EMPLOYEES' RETIREMENT BENEFITS	5,804,000	6,050,060	4,107,326	1,942,734
A05-GRANTS SUBSIDIES AND WRITE OFF LOANS	4,011,000	3,785,800	2,324,000	1,461,800
A06-TRANSFERS	2,271,000	919,500	471,055	448,445
A09-PHYSICAL ASSETS	341,747,000	249,712,583	282,440,341	32,727,758-
A12-CIVIL WORKS	412,983,000	226,604,000	379,881,038	153,277,038-
A13-REPAIRS AND MAINTENANCE	18,536,000	10,962,994	7,372,670	3,590,324
Attached Dept Description CDNS - Central Directorate of National Savings	1,439,070,000	1,523,537,000	11,209,442,369	9,685,905,369-
A01-EMPLOYEES RELATED EXPENSES.	735,581,000	820,048,000	749,981,397	70,066,603
A03-OPERATING EXPENSES	466,992,000	466,992,000	368,326,527	98,665,473
A04-EMPLOYEES' RETIREMENT BENEFITS	1,865,000	1,865,000	475,921	1,389,079

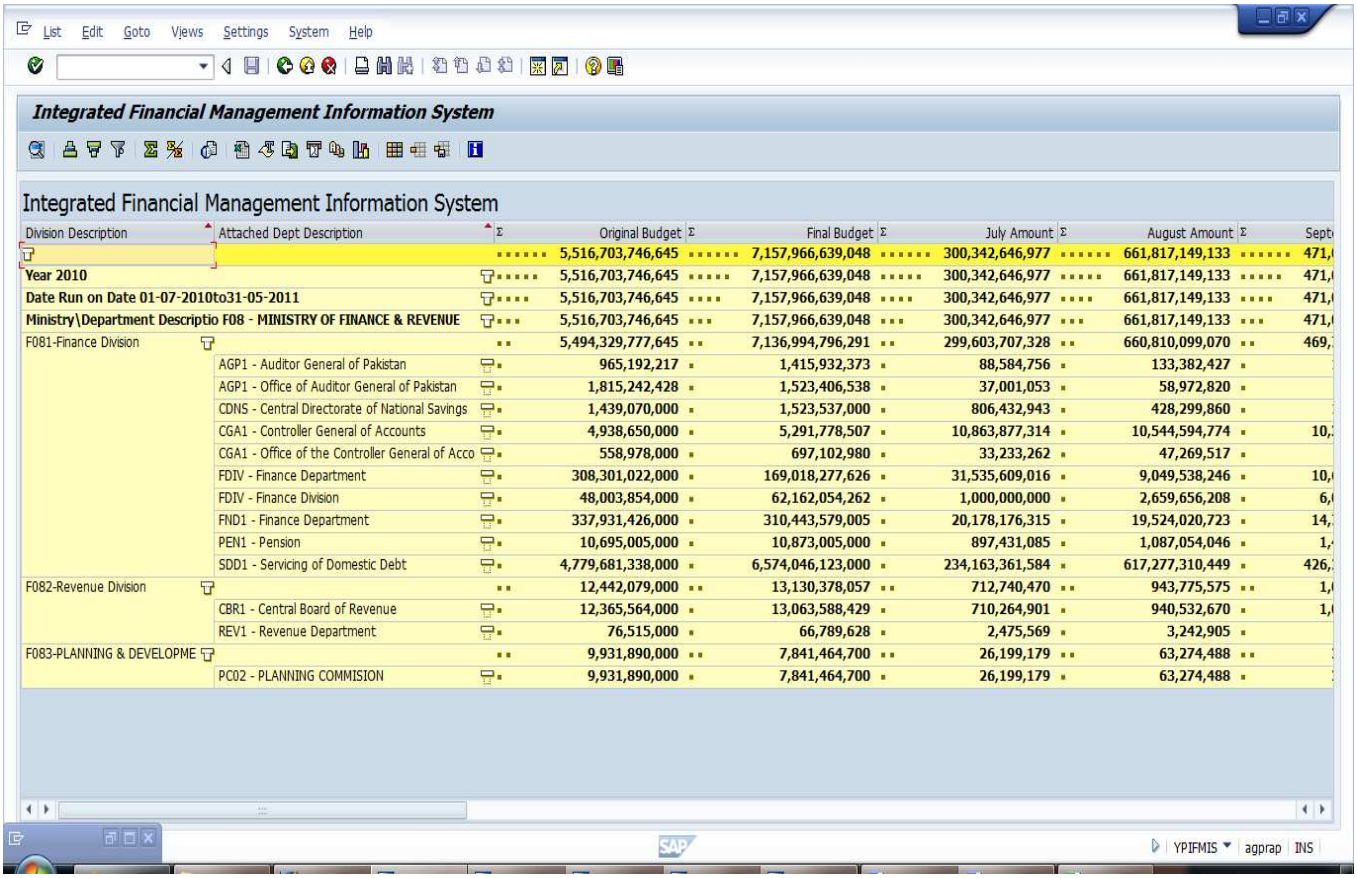
Report Layout (13) Ministry wise - Month wise Expenditure



Report Layout (14) Ministry cum Division wise - Month wise Expenditure

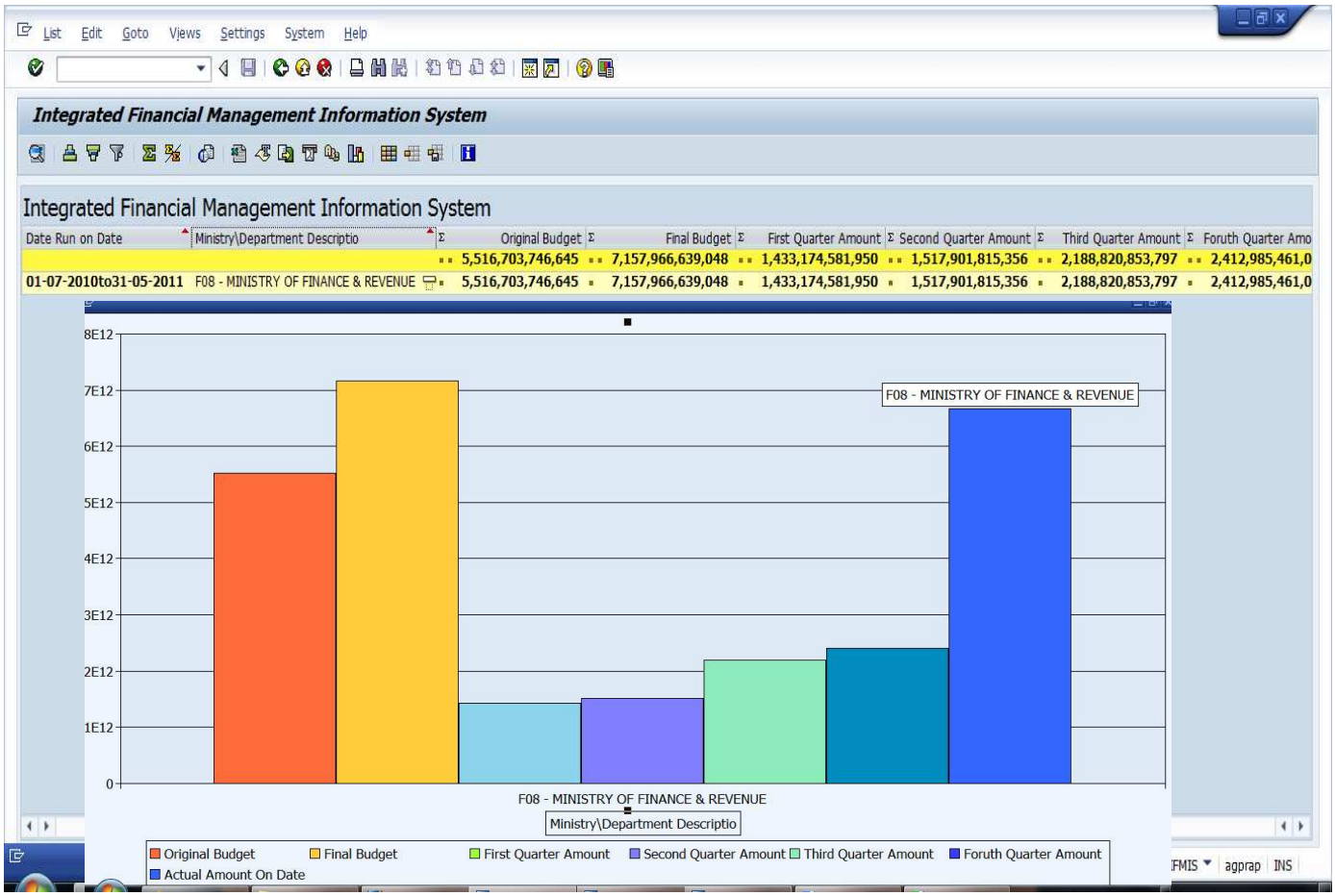


Report Layout (15) Ministry cum Division cum Att. Dept- Month wise Expenditure

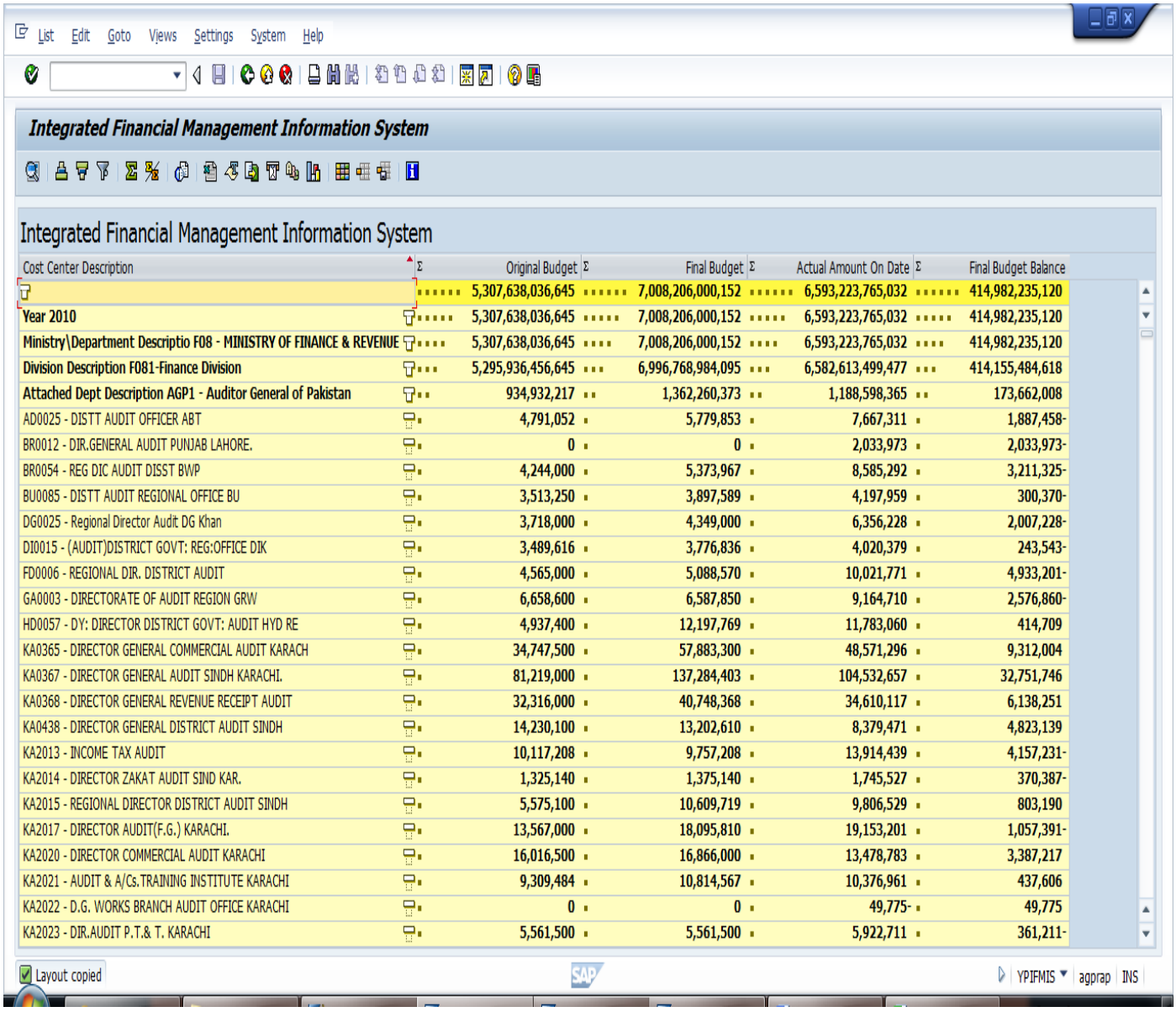


Division Description	Attached Dept Description	Original Budget	Final Budget	July Amount	August Amount	Sept
		5,516,703,746,645	7,157,966,639,048	300,342,646,977	661,817,149,133	471,
Year 2010		5,516,703,746,645	7,157,966,639,048	300,342,646,977	661,817,149,133	471,
Date Run on Date 01-07-2010to31-05-2011		5,516,703,746,645	7,157,966,639,048	300,342,646,977	661,817,149,133	471,
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE		5,516,703,746,645	7,157,966,639,048	300,342,646,977	661,817,149,133	471,
F081-Finance Division		5,494,329,777,645	7,136,994,796,291	299,603,707,328	660,810,099,070	469,
	AGP1 - Auditor General of Pakistan	965,192,217	1,415,932,373	88,584,756	133,382,427	
	AGP1 - Office of Auditor General of Pakistan	1,815,242,428	1,523,406,538	37,001,053	58,972,820	
	CDNS - Central Directorate of National Savings	1,439,070,000	1,523,537,000	806,432,943	428,299,860	
	CGA1 - Controller General of Accounts	4,938,650,000	5,291,778,507	10,863,877,314	10,544,594,774	10,
	CGA1 - Office of the Controller General of Acco	558,978,000	697,102,980	33,233,262	47,269,517	
	FDIV - Finance Department	308,301,022,000	169,018,277,626	31,535,609,016	9,049,538,246	10,
	FDIV - Finance Division	48,003,854,000	62,162,054,262	1,000,000,000	2,659,656,208	6,
	FND1 - Finance Department	337,931,426,000	310,443,579,005	20,178,176,315	19,524,020,723	14,
	PEN1 - Pension	10,695,005,000	10,873,005,000	897,431,085	1,087,054,046	1,
	SDD1 - Servicing of Domestic Debt	4,779,681,338,000	6,574,046,123,000	234,163,361,584	617,277,310,449	426,
F082-Revenue Division		12,442,079,000	13,130,378,057	712,740,470	943,775,575	1,
	CBR1 - Central Board of Revenue	12,365,564,000	13,063,588,429	710,264,901	940,532,670	1,
	REV1 - Revenue Department	76,515,000	66,789,628	2,475,569	3,242,905	
F083-PLANNING & DEVELOPME		9,931,890,000	7,841,464,700	26,199,179	63,274,488	
	PC02 - PLANNING COMMISION	9,931,890,000	7,841,464,700	26,199,179	63,274,488	

Report Layout (16) Ministry – Quarter wise Expenditure



Report Layout (17) – Ministry cum Division cum Att. Dept. cum DDO wise (Current Budget)



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Integrated Financial Management Information System

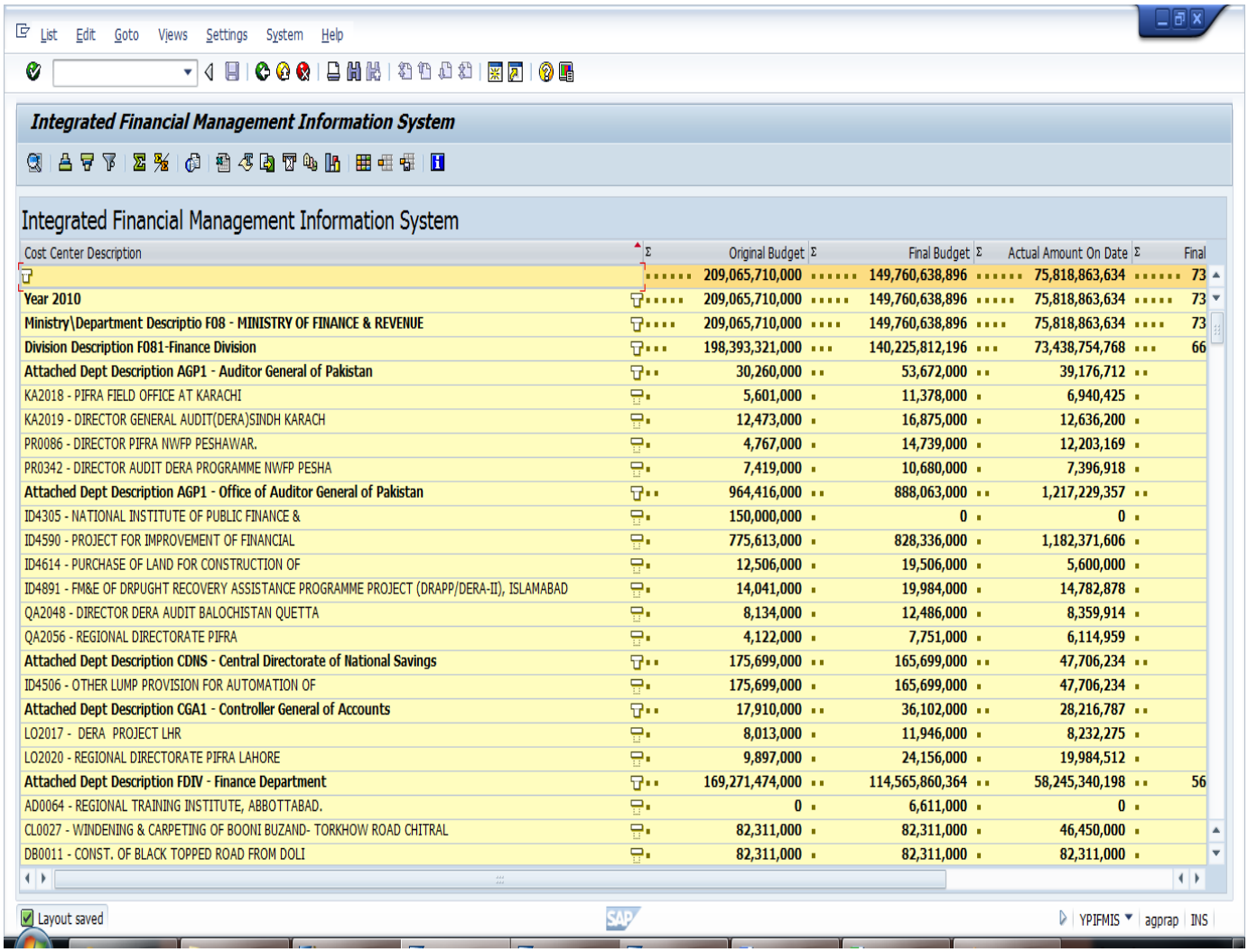
Integrated Financial Management Information System

Cost Center Description	Original Budget	Final Budget	Actual Amount On Date	Final Budget Balance
	5,307,638,036,645	7,008,206,000,152	6,593,223,765,032	414,982,235,120
Year 2010	5,307,638,036,645	7,008,206,000,152	6,593,223,765,032	414,982,235,120
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE	5,307,638,036,645	7,008,206,000,152	6,593,223,765,032	414,982,235,120
Division Description F081-Finance Division	5,295,936,456,645	6,996,768,984,095	6,582,613,499,477	414,155,484,618
Attached Dept Description AGP1 - Auditor General of Pakistan	934,932,217	1,362,260,373	1,188,598,365	173,662,008
AD0025 - DISTT AUDIT OFFICER ABT	4,791,052	5,779,853	7,667,311	1,887,458-
BR0012 - DIR.GENERAL AUDIT PUNJAB LAHORE.	0	0	2,033,973	2,033,973-
BR0054 - REG DIC AUDIT DISST BWP	4,244,000	5,373,967	8,585,292	3,211,325-
BU0085 - DISTT AUDIT REGIONAL OFFICE BU	3,513,250	3,897,589	4,197,959	300,370-
DG0025 - Regional Director Audit DG Khan	3,718,000	4,349,000	6,356,228	2,007,228-
DI0015 - (AUDIT)DISTRICT GOVT: REG:OFFICE DIK	3,489,616	3,776,836	4,020,379	243,543-
FD0006 - REGIONAL DIR. DISTRICT AUDIT	4,565,000	5,088,570	10,021,771	4,933,201-
GA0003 - DIRECTORATE OF AUDIT REGION GRW	6,658,600	6,587,850	9,164,710	2,576,860-
HD0057 - DY: DIRECTOR DISTRICT GOVT: AUDIT HYD RE	4,937,400	12,197,769	11,783,060	414,709
KA0365 - DIRECTOR GENERAL COMMERCIAL AUDIT KARACH	34,747,500	57,883,300	48,571,296	9,312,004
KA0367 - DIRECTOR GENERAL AUDIT SINDH KARACHI.	81,219,000	137,284,403	104,532,657	32,751,746
KA0368 - DIRECTOR GENERAL REVENUE RECEIPT AUDIT	32,316,000	40,748,368	34,610,117	6,138,251
KA0438 - DIRECTOR GENERAL DISTRICT AUDIT SINDH	14,230,100	13,202,610	8,379,471	4,823,139
KA2013 - INCOME TAX AUDIT	10,117,208	9,757,208	13,914,439	4,157,231-
KA2014 - DIRECTOR ZAKAT AUDIT SIND KAR.	1,325,140	1,375,140	1,745,527	370,387-
KA2015 - REGIONAL DIRECTOR DISTRICT AUDIT SINDH	5,575,100	10,609,719	9,806,529	803,190
KA2017 - DIRECTOR AUDIT(F.G.) KARACHI.	13,567,000	18,095,810	19,153,201	1,057,391-
KA2020 - DIRECTOR COMMERCIAL AUDIT KARACHI	16,016,500	16,866,000	13,478,783	3,387,217
KA2021 - AUDIT & A/Cs.TRAINING INSTITUTE KARACHI	9,309,484	10,814,567	10,376,961	437,606
KA2022 - D.G. WORKS BRANCH AUDIT OFFICE KARACHI	0	0	49,775-	49,775
KA2023 - DIR.AUDIT P.T.& T. KARACHI	5,561,500	5,561,500	5,922,711	361,211-

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Report Layout (18) – Ministry cum Division cum Att. Dept. cum Project wise (Development Budget)



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Integrated Financial Management Information System

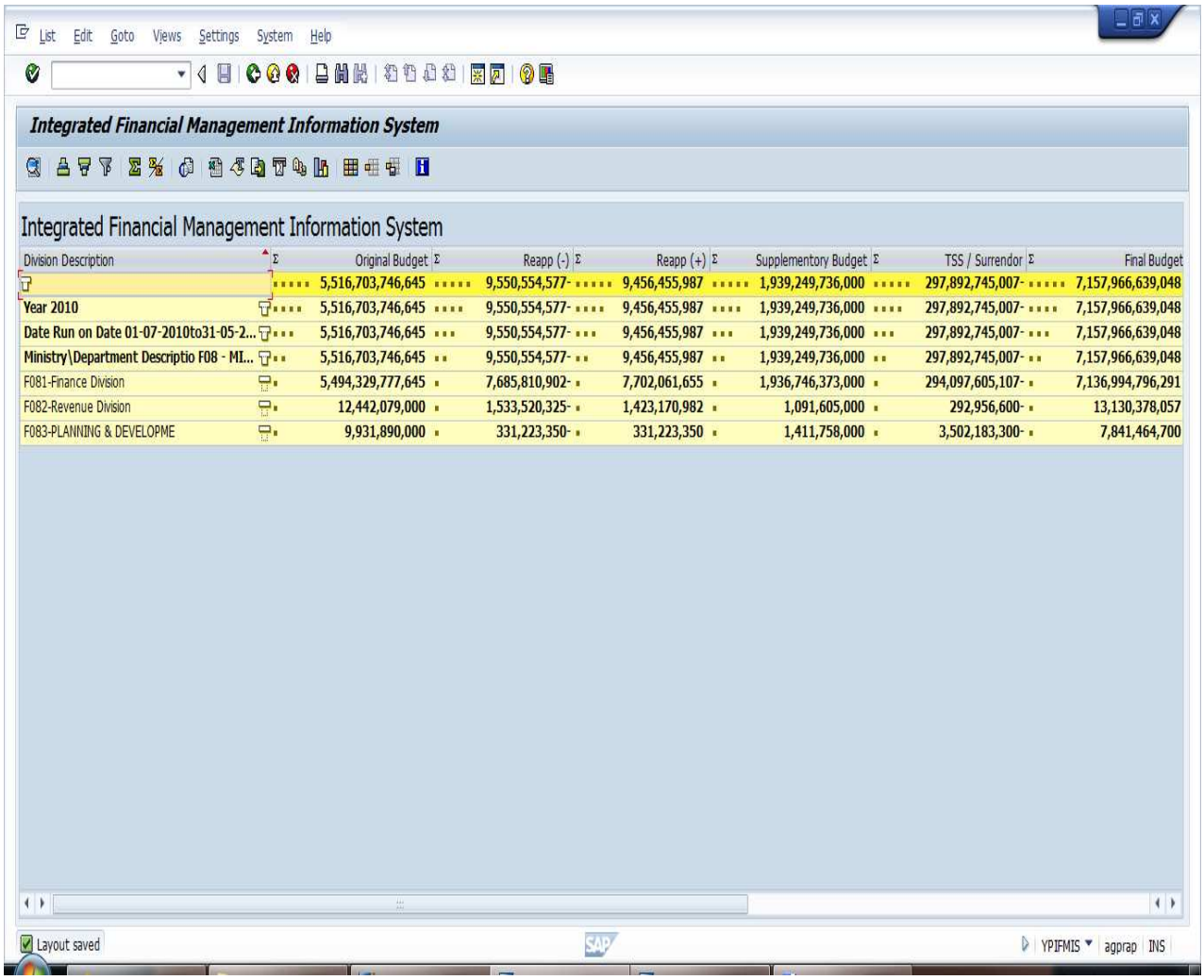
Integrated Financial Management Information System

Cost Center Description	Original Budget	Final Budget	Actual Amount On Date	Final
	209,065,710,000	149,760,638,896	75,818,863,634	73
Year 2010	209,065,710,000	149,760,638,896	75,818,863,634	73
Ministry\Department Descriptio F08 - MINISTRY OF FINANCE & REVENUE	209,065,710,000	149,760,638,896	75,818,863,634	73
Division Description F081-Finance Division	198,393,321,000	140,225,812,196	73,438,754,768	66
Attached Dept Description AGP1 - Auditor General of Pakistan	30,260,000	53,672,000	39,176,712	
KA2018 - PIFRA FIELD OFFICE AT KARACHI	5,601,000	11,378,000	6,940,425	
KA2019 - DIRECTOR GENERAL AUDIT(DERA)SINDH KARACH	12,473,000	16,875,000	12,636,200	
PR0086 - DIRECTOR PIFRA NWFP PESHAWAR.	4,767,000	14,739,000	12,203,169	
PR0342 - DIRECTOR AUDIT DERA PROGRAMME NWFP PESHA	7,419,000	10,680,000	7,396,918	
Attached Dept Description AGP1 - Office of Auditor General of Pakistan	964,416,000	888,063,000	1,217,229,357	
ID4305 - NATIONAL INSTITUTE OF PUBLIC FINANCE &	150,000,000	0	0	
ID4590 - PROJECT FOR IMPROVEMENT OF FINANCIAL	775,613,000	828,336,000	1,182,371,606	
ID4614 - PURCHASE OF LAND FOR CONSTRUCTION OF	12,506,000	19,506,000	5,600,000	
ID4891 - FM&E OF DRPUGHT RECOVERY ASSISTANCE PROGRAMME PROJECT (DRAPP/DERA-II), ISLAMABAD	14,041,000	19,984,000	14,782,878	
QA2048 - DIRECTOR DERA AUDIT BALOCHISTAN QUETTA	8,134,000	12,486,000	8,359,914	
QA2056 - REGIONAL DIRECTORATE PIFRA	4,122,000	7,751,000	6,114,959	
Attached Dept Description CDNS - Central Directorate of National Savings	175,699,000	165,699,000	47,706,234	
ID4506 - OTHER LUMP PROVISION FOR AUTOMATION OF	175,699,000	165,699,000	47,706,234	
Attached Dept Description CGA1 - Controller General of Accounts	17,910,000	36,102,000	28,216,787	
LO2017 - DERA PROJECT LHR	8,013,000	11,946,000	8,232,275	
LO2020 - REGIONAL DIRECTORATE PIFRA LAHORE	9,897,000	24,156,000	19,984,512	
Attached Dept Description FDIV - Finance Department	169,271,474,000	114,565,860,364	58,245,340,198	56
AD0064 - REGIONAL TRAINING INSTITUTE, ABBOTTABAD.	0	6,611,000	0	
CL0027 - WINDENING & CARPETING OF BOONI BUZAND- TORKHOW ROAD CHITRAL	82,311,000	82,311,000	46,450,000	
DB0011 - CONST. OF BLACK TOPPED ROAD FROM DOLI	82,311,000	82,311,000	82,311,000	

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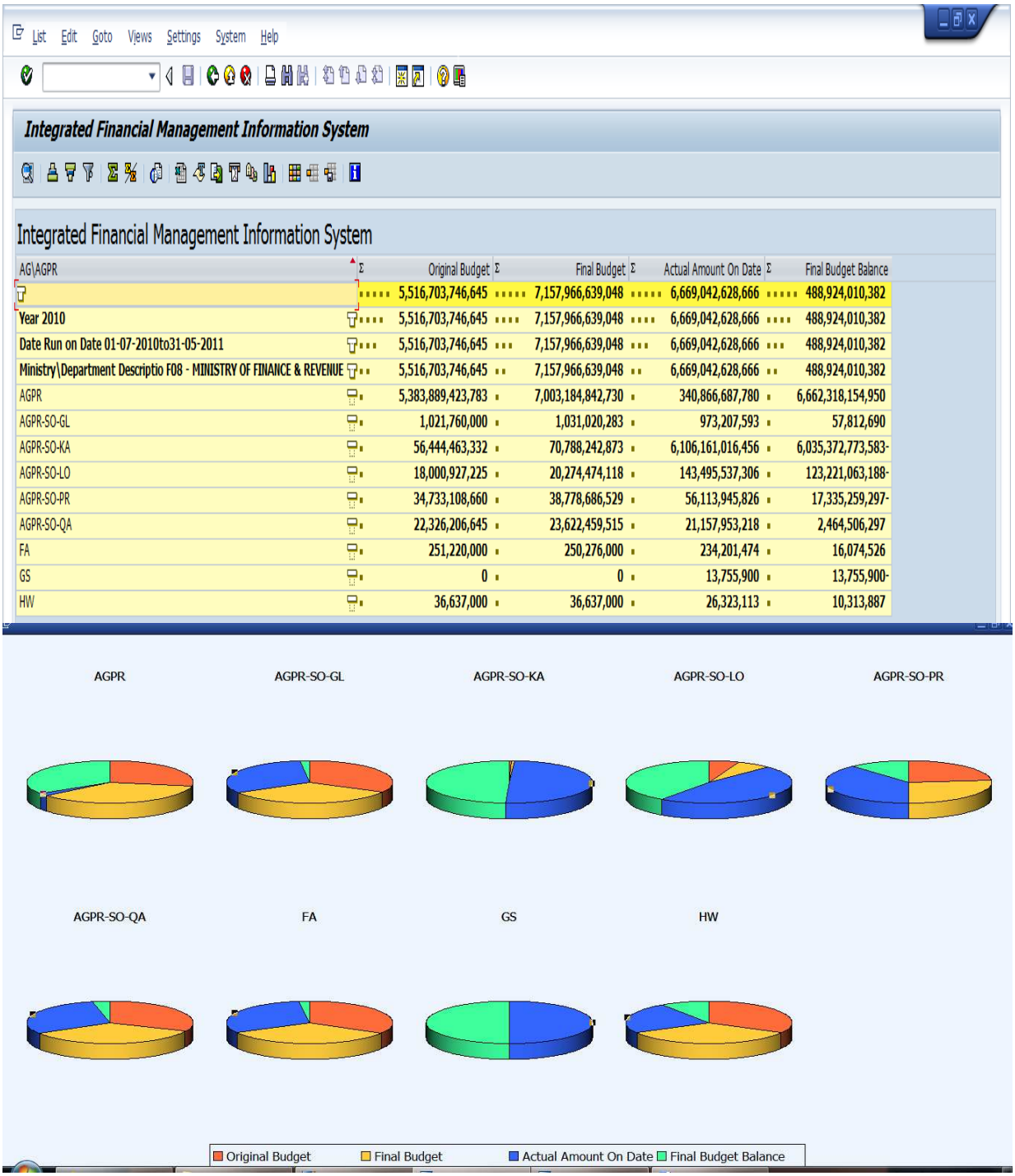
Report Layout (19)

Ministry cum Division wise (Budget Activities i.e. re-appropriations, supplementary, surrender, releases etc)



Division Description	Original Budget	Reapp (-)	Reapp (+)	Supplementory Budget	TSS / Surrendor	Final Budget
	5,516,703,746,645	9,550,554,577-	9,456,455,987	1,939,249,736,000	297,892,745,007-	7,157,966,639,048
Year 2010	5,516,703,746,645	9,550,554,577-	9,456,455,987	1,939,249,736,000	297,892,745,007-	7,157,966,639,048
Date Run on Date 01-07-2010to31-05-2...	5,516,703,746,645	9,550,554,577-	9,456,455,987	1,939,249,736,000	297,892,745,007-	7,157,966,639,048
Ministry\Department Descriptio F08 - MI...	5,516,703,746,645	9,550,554,577-	9,456,455,987	1,939,249,736,000	297,892,745,007-	7,157,966,639,048
F081-Finance Division	5,494,329,777,645	7,685,810,902-	7,702,061,655	1,936,746,373,000	294,097,605,107-	7,136,994,796,291
F082-Revenue Division	12,442,079,000	1,533,520,325-	1,423,170,982	1,091,605,000	292,956,600-	13,130,378,057
F083-PLANNING & DEVELOPME	9,931,890,000	331,223,350-	331,223,350	1,411,758,000	3,502,183,300-	7,841,464,700

Report Layout (20) Ministry - (AGPR Circle wise)



We have presented selected report layouts in this manual. Many more layouts can be made.

This manual aims at providing **basic** training material on SAP system for financial mangers. Advanced manual and training will be available on demand.

********** **END of MANUAL**********